

SULPHUR SPRINGS SCHOOL DISTRICT

Regular Meeting of the Governing Board
August 26, 2015

MINUTES

District Administrative Office
27000 Weyerhaeuser Way
Canyon Country, CA 91351

TRUSTEES PRESENT:

Mrs. Shelley Weinstein, Clerk
Mr. Ken Chase, Member
Mrs. Lori MacDonald, Member

TRUSTEES ABSENT:

Dr. Kerry Clegg, President
Mr. Denis DeFigueiredo, Member

STAFF PRESENT:

Dr. Catherine Kawaguchi, Superintendent
Mrs. Kathy Harris, Assistant Superintendent-Instructional Services
Mrs. Michele Gookins, Assistant Superintendent-Business Services
Mr. Josh Randall, Assistant Superintendent-Personnel/Pupil Services
Mrs. Selina Hurst, District Executive Secretary

*Call to Order,
Roll Call*

Mrs. Weinstein called the Regular Meeting to order at 6:33 PM, noted the roll, the absence of Dr. Clegg and Mr. DeFigueiredo, and the existence of a quorum.

Pledge of Allegiance

Kara Bowden, Library Resource Technician, led the Pledge of Allegiance.

*Approval of Agenda,
Weinstein-Aye
Chase-Aye
DeFigueiredo-Absent
MacDonald-Aye
Clegg-Absent*

The motion was made by Mr. Chase, seconded by Mrs. MacDonald, and passed 3-0 to approve the Agenda as presented.

*Approval of Minutes,
08/12/15 Meeting
Weinstein-Aye
Chase-Aye
DeFigueiredo-Absent
MacDonald-Aye
Clegg-Absent*

The motion was made by Mrs. MacDonald, seconded by Mr. Chase, and passed 3-0 to approve the Minutes of the August 12, 2015 Regular Meeting.

Hearing,
*Waiver Request for Class
Size Penalty for Grades
4-8*

Mrs. Weinstein opened a Public Hearing Session for the purpose of hearing comments and responding to questions regarding the Waiver Request for Class Size Penalty for Grades 4-8. The following community members submitted requests to address the Board: Mrs. Renata Hernandez, Mr. Ron Ippolito, Mrs. Wendy Cockerell, Mrs. Nanci Webster, and Mrs. Heather Ippolito. Mrs. Weinstein indicated they each had the option to comment during this Hearing Session or when Board action occurs. Mrs. Cockerell opted for immediate comment and expressed her concern about class sizes. As there were no other comments or questions at this time, the Public Hearing was closed.

Hearing,
*Requests to Address,
Comments, Questions*

There were no requests to address the Board, nor were there any comments or questions regarding agenda items.

Consent,
*Weinstein-Aye
Chase-Aye
DeFigueiredo-Absent
MacDonald-Aye
Clegg-Absent*

Mr. Chase requested removal of items VII.E Personnel Action Report #15-16 and VII.I. Adoption: Board Policies & Administrative Regulations, for separate consideration and approval.

The motion was made by Mrs. MacDonald, seconded by Mr. Chase, and passed 3-0, to approve the Consent Calendar as follows:

- Conference Action Report #15-15
- Gift Action Report #15-13
- Elite Professional Development Agreement
- Cultivating Creative Minds Agreements
- San Joaquin County Office of Education SST Management System License Agreement
- Certificate of Signatures – Michele Gookins

Consent,
**Personnel Action
Report #15-16**
*Weinstein-Aye
Chase-Aye
DeFigueiredo-Absent
MacDonald-Aye
Clegg-Absent*

Trustees recognized and welcomed Ms. Bonnie Russon, Teacher K-6, to the District. The motion was made by Mr. Chase, seconded by Mrs. MacDonald, and passed 3-0 to approve item VII.E. Personnel Action Report #15-16.

Consent,
**Board Policies &
Administrative
Regulations**
*Weinstein-Aye
Chase-Aye
DeFigueiredo-Absent
MacDonald-Aye
Clegg-Absent*

Regarding item VII.I Adoption: Board Policies & Administrative Regulations, Mr. Randall reported that BP 4121 was adjusted to Option B and that BP 4212 and AR 4261.1 include the addition of the statement, "Such employee is limited to use 24 hours of sick pay each 12 month period from July 1 to June 30.

The motion was made by Mr. Chase, seconded by Mrs. MacDonald, and passed 3-0, to approve item VII.I Adoption: Board Policies & Administrative Regulations, with revisions as noted.

- BP 4121 – Temporary/Substitute Personnel
- AR 4161.1, 4361.1 – Personal Illness/Injury Leave
- AR 4261.1 – Personal Illness/Injury Leave
- AR 4161.2, 4261.2, 4361.2 – Personal Leaves

Conference,
*2015 Summer AR
Reading Program*

Mrs. Harris presented Trustees with a report on the Summer AR Reading Program for 2015. The District partnered with the Canyon Country Library to provide the program. Mrs. Harris

thanked Librarian Kelly Behle and her staff, Angie Ash and Shannon Lane, for their support. Students were able to select books and were provided computers to take the AR tests. District staff, Rachelle Horney, Kara Bowden, Beth Goldes, Kim Grim, and Lisa Matulich, provided additional support assisting students with finding appropriate library books and providing and setting up iPads for AR testing. Approximately 1000 students signed up for the program with 679 accomplishing their reading goal. Students will be recognized at a school assembly where parents will be invited. Trustees presented the Canyon Country Library with a plaque in appreciation of the partnership between the Library and the District that made the Summer AR Reading Program a success.

Action,
*Class Size Waiver in
Grades 4-8
Weinstein-Aye
Chase-Aye
DeFigueiredo-Absent
MacDonald-Aye
Clegg-Absent*

Dr. Kawaguchi shared historical background information regarding the District's class size average. The average set in 1964 of 31.1 is audited annually. The current average of 33.6 necessitates the request for the two-year class size waiver. Trustees expressed their commitment to keeping class sizes down. Comments from community members were heard at this time. Mrs. Renata Hernandez expressed concern regarding large class sizes. Mr. Ron Ippolito inquired if the class size average would be equitable across the district and the cost to become compliant by the hiring of additional teachers. Mrs. Nanci Webster expressed concern that impacted schools would be affected more than less impacted schools noting the elementary school years are foundational learning years. Mrs. Heather Ippolito asked the Board to add additional teachers and inquired about the waiver process.

The motion was made by Mr. Chase, seconded by Mrs. MacDonald and passed 3-0 to approve the Class Size Waiver in Grades 4-8 as presented.

Conference,
*Affordable Care Act
Presentation*

Mrs. Gookins introduced Ms. Raelene Walker of American Fidelity who presented to Trustees information regarding the Affordable Care Act that includes an employer requirement for insuring employees. The presentation included: employer mandate regulations, reporting requirements, and WorkxTime overview. Educational institutions are unique with special rules to adhere to. Information was also provided regarding the penalty for failing to offer coverage. Reporting requirements have two components and due dates. Also explained was the WorxTime process and how it would assist the District. The program is a web based reporting system customized for individual districts. Implementation takes approximately 2-4 weeks and includes training and ongoing support.

Mrs. Weinstein called for a brief recess at 7:31 PM. The meeting resumed at 7:32 PM

Conference,
*Special Education End
of Year Presentation for
2014/15*

Mr. Frisina presented Trustees with the Special Education End of Year Report for 2014-15. The report included information regarding programs and services, staffing, Extended School Year and summer programs, early learners programs (preschoolers), Regional and District severely handicapped programs, Special Ed compliance, staffing challenges, professional development for classified and certificated staff. Other areas of responsibility include child abuse reporting, counseling programs, Community Advisory Committee, health services (hearing, vision, scoliosis screening, CPT & First Aide Training, 228 Health Care Plans), and Section 504 Modification Plans. Reviewed objections for the coming school year.

Conference,
*Technology Department
State of the Network
Presentation for 2014/15*

Mr. Wes Burcham presented Trustees with the State of the Network, Technology Services Annual Report for 2014-15. The report included: budget, eRate funding, support of instructional technology in classrooms, projects (including state testing, website design, chromebook deployment, Google Apps, smart classroom equipment, network backbone improvements in bandwidth, help desk Ticket Tracking System. The District network continues to have high reliability and minimal down time. Goals and projects for 2015-16 include replacing some routers to increase bandwidth, having eRate fully funded, increasing wireless capacity, continue network infrastructure improvements, and finishing Smart classroom equipment deployments.

Conference,
*Valley View Community
School Modernization
and Construction
Project Update*

Mr. Dean Matthews presented Trustees with an update on the Valley View Community School modernization and construction project. Pictures included work accomplished the week before the first day of school, building forms for footings for the new building with concrete to be poured next week, and retaining wall completion.

Dr. Kawaguchi reported on the status of emergency preparations at the site and the need to evaluate the plan monthly throughout the construction project.

Action,
*Business Services Report
Weinstein-Aye
Chase-Aye
DeFigueiredo-Absent
MacDonald-Aye
Clegg-Absent*

The motion was made by Mr. Chase, seconded by Mrs. MacDonald, and passed 3-0 to approve the Business Services Report #16-04 as presented.

Action,
*SSDTA Tentative Bargaining
Agreement Disclosure
& Ratification 2014/15
Weinstein-Aye
Chase-Aye
DeFigueiredo-Absent
MacDonald-Aye
Clegg-Absent*

The motion was made by Mr. Chase, seconded by Mrs. MacDonald, and passed 3-0 to approve the SSDTA Tentative Bargaining Agreement Disclosure and Ratification for 2014-2015 as presented.

Action,
*Layoff Classified
Employees #R-15-37
Weinstein-Aye
Chase-Aye
DeFigueiredo-Absent
MacDonald-Aye
Clegg-Absent*

The motion was made by Mrs. MacDonald, seconded by Mr. Chase, and passed 3-0 to approve the Resolution for Layoff of Classified Employees #R-15-37 as presented.

Action,
*MOU Effects of CSEA
Layoffs
Weinstein-Aye
Chase-Aye
DeFigueiredo-Absent
MacDonald-Aye
Clegg-Absent*

The motion was made by Mrs. MacDonald, seconded by Mr. Chase, and passed 3-0 to approve the Memorandum of Understanding Regarding the Effects of CSEA Layoffs as presented.

**Correspondence
& Board Information**

Mrs. Harris shared the 2015-16 Instructional Services Master List of Events. Google Parent Night will be held on September 2 instead of September 9. The annual Child and Family Center Kids' Expo is scheduled for October 18, 12:00-4:00 at Golden Valley High School. More information will be shared when available.

Mr. Chase recognized and welcomed Mrs. Gookins to her first "official" Board meeting.

Mrs. MacDonald reported her attendance at Golden Oak's Back to School Night.

Mrs. Weinstein reported that several Sulphur Springs parents had expressed appreciation that their new principal was able to begin on the first day of school.

*Adjournment,
Weinstein-Aye
Chase-Aye
DeFigueiredo-Absent
MacDonald-Aye
Clegg-Absent*

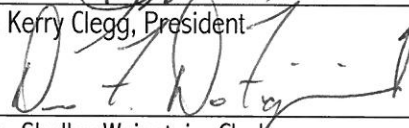
There being no need for Closed Session the motion was made by Mr. Chase, seconded by Mrs. MacDonald, and passed 3-0 to adjourn the meeting at 9:14 PM.

September 9, 2015

Date



Dr. Kerry Clegg, President



Mrs. Shelley Weinstein, Clerk