

SULPHUR SPRINGS UNION SCHOOL DISTRICT

Annual Organizational and Regular Meeting of the Governing Board
December 9, 2015

MINUTES

District Administrative Office
27000 Weyerhaeuser Way
Canyon Country, CA 91351

TRUSTEES PRESENT:

Dr. Kerry Clegg, Member
Mrs. Shelley Weinstein, Member
Mr. Ken Chase, Member
Mr. Denis DeFigueiredo, Member
Mrs. Lori MacDonald, Member

STAFF PRESENT:

Dr. Catherine Kawaguchi, Superintendent
Mrs. Kathy Harris, Assistant Superintendent-Instructional Services
Mrs. Michele Gookins, Assistant Superintendent-Business Services
Mr. Josh Randall, Assistant Superintendent-Personnel/Pupil Services
Mrs. Selina Hurst, District Executive Secretary

*Call to Order,
Roll Call*

Dr. Clegg called the Annual Organizational Meeting to order at 7:01 PM and noted the roll.

Pledge of Allegiance

Mrs. Laurie Ruddick, Fair Oaks Ranch Community School teacher, led the Pledge of Allegiance.

*Administration of
Oath of Office*

Dr. Clegg administered the Oath of Office to Mr. DeFigueiredo and Mrs. Weinstein.

*Approval of Agenda,
Clegg-Aye
Weinstein-Aye
Chase-Aye
DeFigueiredo-Aye
MacDonald-Aye*

The motion was made by Mrs. Weinstein, seconded by Mr. DeFigueiredo, and passed 5-0 to approve the Agenda as presented.

*Approval of Minutes,
11-24-15 Meeting
Clegg-Aye
Weinstein-Aye
Chase-Aye
DeFigueiredo-Aye
MacDonald-Aye*

The motion was made by Mr. DeFigueiredo, seconded by Mrs. MacDonald, and passed 5-0 to approve the Minutes of the November 24, 2015 Regular Meeting.

*Election,
Nomination of President
Weinstein-Aye
DeFigueiredo-Aye
Chase-Aye
MacDonald-Aye
Clegg-Aye*

The motion was made by Mr. DeFigueiredo, seconded by Mrs. MacDonald, and passed 5-0 to nominate Mrs. Weinstein to the position of President of the Governing Board. As there were no other nominations, the floor was closed.

Election,
President
Weinstein-Aye
DeFigueiredo-Aye
Chase-Aye
MacDonald-Aye
Clegg-Aye

The motion was made by Mr. DeFigueiredo, seconded by Mrs. MacDonald, and passed 5-0 to elect Mrs. Weinstein as President for the 2015/2016 term of office.

Election,
Nomination of Clerk
Weinstein-Aye
DeFigueiredo-Aye
Chase-Aye
MacDonald-Aye
Clegg-Aye

The motion was made by Dr. Clegg, seconded by Mrs. MacDonald, and passed 5-0 to nominate Mr. DeFigueiredo to the position of Clerk of the Governing Board. As there were no other nominations, the floor was closed.

Election,
Clerk
Weinstein-Aye
DeFigueiredo-Aye
Chase-Aye
MacDonald-Aye
Clegg-Aye

The motion was made by Dr. Clegg, seconded by Mrs. MacDonald, and passed 5-0 to elect Mr. DeFigueiredo as Clerk for the 2015/2016 term of office.

Election,
Nomination of Presiding
Officer
Weinstein-Aye
DeFigueiredo-Aye
Chase-Aye
MacDonald-Aye
Clegg-Aye

The motion was made by Dr. Clegg, seconded by Mr. DeFigueiredo, and passed 5-0 to nominate Mr. Chase to the position of Presiding Officer of the Governing Board. As there were no other nominations, the floor was closed.

Election,
Presiding Officer
Weinstein-Aye
DeFigueiredo-Aye
Chase-Aye
MacDonald-Aye
Clegg-Aye

The motion was made by Dr. Clegg, seconded by Mr. DeFigueiredo, and passed 5-0 to elect Mr. Chase as Presiding Officer for the 2015/2016 term of office.

Election,
Board Secretary
Weinstein-Aye
DeFigueiredo-Aye
Chase-Aye
MacDonald-Aye
Clegg-Aye

The motion was made by Mr. Chase, seconded by Dr. Clegg, and passed 5-0 to designate Dr. Kawaguchi for the position of Secretary to the Governing Board for the 2015/2016 term of office.

Election,
Nominate LACSTA
Delegate
Weinstein-Aye
DeFigueiredo-Aye
Chase-Aye
MacDonald-Aye
Clegg-Aye

The motion was made by Mr. Chase, seconded by Mrs. MacDonald, and passed 5-0 to nominate Dr. Clegg to serve as the District's delegate to the Los Angeles County School Trustees Association. As there were no other nominations, the floor was closed.

Election,
LACSTA Delegate
Weinstein-Aye
DeFigueiredo-Aye
Chase-Aye
MacDonald-Aye
Clegg-Aye

The motion was made by Mr. Chase, seconded by Mrs. MacDonald, and passed 5-0 to elect Dr. Clegg to serve as the District's delegate to the Los Angeles County School Trustees Association for the 2015/2016 term of office.

Election,
Nominate LACSTA
Alternate
Weinstein-Aye
DeFigueiredo-Aye
Chase-Aye
MacDonald-Aye
Clegg-Aye

The motion was made by Dr. Clegg, seconded by Mrs. MacDonald, and passed 5-0 to nominate Mr. Chase to serve as the District's alternate delegate to the Los Angeles County School Trustees Association. As there were no other nominations, the floor was closed.

Election,

LACSTA Alternate
Weinstein-Aye
DeFigueiredo-Aye
Chase-Aye
MacDonald-Aye
Clegg-Aye

The motion was made by Dr. Clegg, seconded by Mrs. MacDonald, and passed 5-0 to elect Mr. Chase to serve as the District's alternate delegate to the Los Angeles County School Trustees Association for the 2015/2016 term of office.

Election,

Nominate SELPA Liaison
Committee Representative
Weinstein-Aye
DeFigueiredo-Aye
Chase-Aye
MacDonald-Aye
Clegg-Aye

The motion was made by Dr. Clegg, seconded by Mr. DeFigueiredo, and passed 5-0 to nominate Mr. Chase to serve as the District's representative to the Santa Clarita Valley Special Education Local Planning Area Board Liaison Committee. As there were no other nominations, the floor was closed.

Election,

SELPA Liaison Committee
Representative
Weinstein-Aye
DeFigueiredo-Aye
Chase-Aye
MacDonald-Aye
Clegg-Aye

The motion was made by Dr. Clegg, seconded by Mr. DeFigueiredo, and passed 5-0 to elect Mr. Chase to serve as the District's representative to the Santa Clarita Valley Special Education Local Planning Area Board Liaison Committee for the 2015/2016 term of office.

Election,

Nominate SELPA Liaison
Committee Alternate
Weinstein-Aye
DeFigueiredo-Aye
Chase-Aye
MacDonald-Aye
Clegg-Aye

The motion was made by Dr. Clegg, seconded by Mr. DeFigueiredo, and passed 5-0 to nominate Mrs. MacDonald to serve as the District's alternate representative to the Santa Clarita Valley Special Education Local Planning Area Board Liaison Committee. As there were no other nominations, the floor was closed.

Election,

SELPA Liaison Committee
Alternate
Weinstein-Aye
DeFigueiredo-Aye
Chase-Aye
MacDonald-Aye
Clegg-Aye

The motion was made by Dr. Clegg, seconded by Mr. DeFigueiredo, and passed 5-0 to elect Mrs. MacDonald to serve as the District's alternate representative to the Santa Clarita Valley Special Education Local Planning Area Board Liaison Committee for the 2015/2016 term of office.

Election,

Nominate LA County
Committee School District
Organization
Weinstein-Aye
DeFigueiredo-Aye
Chase-Aye
MacDonald-Aye
Clegg-Aye

The motion was made by Mr. DeFigueiredo, seconded by Dr. Clegg, and passed 5-0 to nominate Mrs. Weinstein to serve as the District's voting representative to elect members to the Los Angeles County Committee on School District Organization. As there were no other nominations, the floor was closed.

Election,

LA County Committee
School District
Organization
Weinstein-Aye
DeFigueiredo-Aye
Chase-Aye
MacDonald-Aye
Clegg-Aye

The motion was made by Mr. DeFigueiredo, seconded by Dr. Clegg, and passed 5-0 to elect Mrs. Weinstein to serve as the District's voting representative to elect members to the Los Angeles County Committee on School District Organization for the 2015/2016 term of office.

Consent,

Annual Authorizations
Weinstein-Aye
DeFigueiredo-Aye
Chase-Aye
MacDonald-Aye
Clegg-Aye

The motion was made by Mr. DeFigueiredo, seconded by Mr. Chase, and passed 5-0 to approve the Annual Organizational Meeting Consent Calendar, as follows:

- Establish dates, hours, and place(s) for the Regular Meetings of the Governing Board.
- Adopt Certification of Signatures Resolution for the period December 9, 2015 through December 7, 2016.
- Authorize the Superintendent, Dr. Catherine Kawaguchi, and/or the Assistant Superintendent of Business Services, Mrs. Michele Gookins, and/or Fiscal Services Manager,

Mrs. Cristina Fiock, to sign warrants (one signature only required), purchase orders, contracts, tax-sheltered annuities; service, other reports and applications for State and Federal projects as needed; developer mitigation agreements, Mello-Roos agreements, and notices of employment subject to the ratification of the Board of Trustees for the period of December 9, 2015 through December 7, 2016.

- Adopt all District policies presently in effect as official policies for the period of December 9, 2015 through December 7, 2016.
- Authorize the Superintendent, Dr. Catherine Kawaguchi, and/or Assistant Superintendent of Business Services, Mrs. Michele Gookins, to sign the required statements related to school transportation and attendance areas to comply with the Business and Professions Code, Section 11010 as amended, with only one signature required.
- Authorize the Superintendent, Dr. Catherine Kawaguchi, to authorize payroll deductions for organizations approved for such purposes by the Los Angeles County Superintendent of School Office subject to approved business practices for the period December 9, 2015 through December 7, 2016.
- Authorize the Superintendent, Dr. Catherine Kawaguchi, to approve reimbursement at the designated rate established by the Federal government for District employees for all authorized travel requiring the use of private vehicles for the period of December 9, 2015 through December 7, 2016.

Action,
Board Member Compensation Authorization
Weinstein-Aye
DeFigueiredo-Aye
Chase-Aye
MacDonald-Aye
Clegg-Aye

The motion was made by Mr. Chase, seconded by Dr. Clegg, and passed 5-0, to authorize compensation for members of the Governing Board at called meetings of the Board of Trustees at the rate of a maximum of \$240.00 per month prorated by the number of meetings held, as provided by Education Code Section 35120 as presented.

Action,
R-15-59 Board Member Compensation Pertaining to Absences
Weinstein-Aye
DeFigueiredo-Aye
Chase-Aye
MacDonald-Aye
Clegg-Aye

The motion was made by Dr. Clegg, seconded by Mrs. MacDonald, and passed 5-0 to adopt Resolution R-15-59: Compensation of Members of the Governing Board as presented.

Adjournment of Annual Organizational Meeting, Commencement of Regular Meeting
Weinstein-Aye
DeFigueiredo-Aye
Chase-Aye
MacDonald-Aye
Clegg-Aye

The motion was made by Mr. DeFigueiredo, seconded by Dr. Clegg, and passed 5-0, to adjourn the Annual Organizational Meeting and convene the Regular Meeting at 7:12 PM.

At this time, Trustees moved to their new places on the dais.

Hearing,
Requests to Address, Comments, Questions

Mrs. Weinstein announced that Trustees had received an advance request to address the Board. Mrs. Maureen Server, SSDTA President, shared a brief statement regarding the District calendar noting that 70% of teachers request leaving Fall Break in the school calendar.

There were no additional requests to address the Board, nor were there any comments or questions regarding agenda items.

Consent,
Weinstein-Aye
DeFigueiredo-Aye
Chase-Aye
MacDonald-Aye
Clegg-Aye

Dr. Clegg requested removal of items XII.E., Personnel Action Report #15-23, and XII.F., Retirement Resolution R-15-60: Dianna Harden, from the Consent Calendar for separate consideration.

The motion was made by Dr. Clegg, seconded by Mr. Chase, and passed 5-0, to approve the Consent Calendar as follows:

- Conference Action Report #15-21
- Gift Action Report #15-19
- Educational Consultant Agreement

Consent,
Weinstein-Aye
DeFigueiredo-Aye
Chase-Aye
MacDonald-Aye
Clegg-Aye

Trustees noted the retirement of Mrs. Dianna Harden and presented her with a plaque recognizing her 22-years of service to the District.

The motion was made by Dr. Clegg, seconded by Mrs. MacDonald, and passed 5-0, to approve Personnel Action Report #15-23 and Retirement Resolution R-15-60: Dianna Harden as presented.

Recess, Reconvene

Trustees recessed at 7:23 PM and reconvened at 7:37 PM.

Conference,
GASB Statement No. 68

Mrs. Gookins provided Trustees an overview and responded to questions regarding the Governmental Accounting Standards Board (GASB) Statement and the District's pension obligations. The primary objective of the Statement is to improve accounting and financial reporting. All agencies are now required to show their pension liabilities in their financial statements.

Action,
Business Services Report,
Weinstein-Aye
DeFigueiredo-Aye
Chase-Aye
MacDonald-Aye
Clegg-Aye

The motion was made by Mr. Chase, seconded by Dr. Clegg, and passed 5-0 to approve the Business Services Report #16-11 as presented.

Action,
First Interim Financial
Report & R-15-61,
Weinstein-Aye
DeFigueiredo-Aye
Chase-Aye
MacDonald-Aye
Clegg-Aye

The motion was made by Mr. DeFigueiredo, seconded by Mr. Chase, and passed 5-0 to approve the First Interim Financial Report including Resolution R-15-61 as presented.

Action,
Educator Effectiveness
Plan,
Weinstein-Aye
DeFigueiredo-Aye
Chase-Aye
MacDonald-Aye
Clegg-Aye

The motion was made by Dr. Clegg, seconded by Mrs. MacDonald, and passed 5-0 to approve the Educator Effectiveness Plan as presented.

Action,
Actuarial Services
Agreement,
Weinstein-Aye
DeFigueiredo-Aye
Chase-Aye
MacDonald-Aye
Clegg-Aye

The motion was made by Mrs. MacDonald, seconded by Mr. Chase, and passed 5-0 to approve the Service Agreement-Actuarial Services as presented.

Action,
R-15-62: RFP Internet &
Network Infrastructure,
Weinstein-Aye
DeFigueiredo-Aye
Chase-Aye
MacDonald-Aye
Clegg-Aye

The motion was made by Mr. DeFigueiredo, seconded by Dr. Clegg, and passed 5-0 to approve the Resolution R-15-62: Resolution of Authorization to Issue Request for Proposal (RFP) for Scalable High Speed Fiber Optic Internet and Wide Area Network Infrastructure as presented.

Action,
R-15-58: Board Member
Compensation-Chase,
Weinstein-Aye
DeFigueiredo-Aye
Chase-Abstain
MacDonald-Aye
Clegg-Aye

The motion was made by Dr. Clegg, seconded by Mr. DeFigueiredo, and passed 4-0-1, with Mr. Chase abstaining, to approve the Resolution R-15-58: Board Member Compensation as presented.

**Correspondence
& Board Information**

Information regarding the 2016 Winter Academy was shared with Trustees. The academy will provide intervention in English Language Arts and Math and will be held at Canyon Springs Community School.

Trustees reported their attendance at the recent California School Boards Association (CSBA) Conference, each commenting on the difference sessions and workshops provided.

Mr. Chase congratulated Mrs. Weinstein and Mr. DeFigueiredo on their election to the Board for another 4 years. He also expressed appreciation for Dr. Clegg's leadership as Board President the past 2 years. Mr. Chase noted and congratulated Canyon Springs Community School for receiving the PTA's Phoebe Award.

Mrs. Weinstein noted the Board would hold a Special Meeting on December 16 and that the next regular meeting of the Governing Board is scheduled for January 20, 2016 at Mint Canyon Community School.

Closed Session,
Weinstein-Aye
DeFigueiredo-Aye
Chase-Aye
MacDonald-Aye
Clegg-Aye

The motion was made by Mr. DeFigueiredo, seconded by Mr. Chase, and passed 5-0 to adjourn to Closed Session at 9:07 PM for discussion regarding Potential Litigation, Personnel, Labor Negotiations, and Superintendent Evaluation.

Reconvene,
Weinstein-Aye
DeFigueiredo-Aye
Chase-Aye
MacDonald-Aye
Clegg-Aye

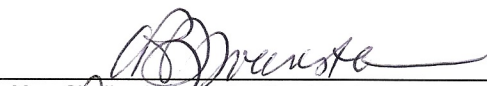
The motion was made by Mr. Chase, seconded by Mrs. MacDonald, and passed 5-0 to reconvene the meeting at 11:39 PM.


Adjournment,
Weinstein-Aye
DeFigueiredo-Aye
Chase-Aye
MacDonald-Aye
Clegg-Aye

The motion was made by Mr. Chase, seconded by Mrs. MacDonald, and passed 5-0 to adjourn the meeting at 11:40 PM.

January 20, 2016

Date


Mrs. Shelley Weinstein, President


Mr. Denis DeFigueiredo, Clerk