

**SULPHUR SPRINGS UNION SCHOOL DISTRICT**

Regular Meeting of the Governing Board

March 24, 2021

**MINUTES**

Meeting Location:

Zoom and Live Streamed  
For Public Access,  
<https://youtu.be/k7slxVrDfS4>

TRUSTEES PRESENT:

Mr. Ken Chase, President  
Mr. Denis DeFigueiredo, Clerk  
Mrs. Lori MacDonald, Member  
Mrs. Paola Jellings, Member  
Mrs. Shelley Weinstein, Member

STAFF PRESENT:

Dr. Catherine Kawaguchi, Superintendent  
Dr. Jezelle Fullwood, Assistant Superintendent, Educational Services  
Dr. Josh Randall Assistant Superintendent, Business Services  
Ms. Marie Carrillo, District Executive Secretary  
Mrs. Velia Perez, District Executive Secretary

Due to the Executive Order from the Governor to stay home, the Board of Trustees met through Zoom at <https://youtu.be/imsVYBFshF4> as well as the Superintendent and Assistant Superintendents. The meeting was Live Streamed to provide public communication.

Call to Order,  
Roll Call

Mr. Chase called the Regular Meeting to order at 7:02PM and noted the roll.

Pledge of Allegiance

Ms. Chrissy Rohr's, Leona Cox Community School TK-K students led the Pledge of Allegiance.

Approval of Agenda,  
*Chase-Aye*  
*DeFigueiredo-Aye*  
*MacDonald- Aye*  
*Jellings-Aye*  
*Weinstein-Aye*

The motion was made by Mrs. Weinstein, seconded by Mr. DeFigueiredo, and passed 5-0 by a roll call vote to approve the Agenda.

Approval of Special  
Minutes,  
March 8, 2021  
*Chase-Aye*  
*DeFigueiredo-Aye*  
*MacDonald- Aye*  
*Jellings-Aye*  
*Weinstein-Aye*

The motion was made by Mr. DeFigueiredo, seconded by Mrs. MacDonald, and passed 5-0 by a roll call vote to approve the Minutes of the March 8, 2021 Special Meeting.

Approval of Special  
Minutes,  
March 10, 2021  
*Chase-Aye*  
*DeFigueiredo-Aye*  
*MacDonald- Aye*  
*Jellings-Aye*  
*Weinstein-Aye*

The motion was made by Mrs. Weinstein, seconded by Mr. DeFigueiredo, and passed 5-0 by a roll call vote to approve the Minutes of the March 10, 2021 Regular Meeting.

Hearing,  
*Requests to Address,*  
*Comments, Questions*

There were no requests to address the Board, nor any comments or questions regarding agenda items.

**Consent,**  
*Chase-Aye*  
*DeFigueiredo-Aye*  
*MacDonald- Aye*  
*Jellings-Aye*  
*Weinstein-Aye*

The motion was made by Mr. DeFigueiredo, seconded by Mrs. Jellings, and passed 5-0 by a roll call vote, to approve consent calendar as follows:

- Conference Action Report #21-06
- Field Trip Action Report N/A
- Gift Action Report #21-04
- Personnel Action Report #21-06
- Agreement for Consultant Services – Lifetouch – Sulphur Springs School
- Agreement for Consultant Services- Lifetouch – Golden Oak
- Agreement for Consultant Services- Lifetouch – Fair Oaks Ranch
- Agreement for Consultant Services – Brock Edwards – Mitchell
- Revised TK-6 Teacher Job Description
- Agreement for Consultant Services – My Education Ally
- Brenda Sparks Consultant Agreement Renewal
- BLC Master Contract and ISA for student #110738
- Casa Pacifica ISA for student 106919
- STAR Haynes ISA for student 112287
- CSUN and SSUSD Social Work Education Practicum Agreement

**Conference,**  
*Update:Construction*  
*At Sulphur Springs*  
*And Pinetree Community*  
*Schools Presentation*

Dr. Kawaguchi and Mr. Matthews provided a brief update to the Board of Trustees, on the Sulphur Springs and Pinetree Community Schools construction projects.

**Conference,**  
*Annual Update*  
*Local Control*  
*Accountability Plan*  
*Learning Continuity*  
*And Attendance Plan*  
*Presentation*

Dr. Kawaguchi and staff presented to the Board of Trustees, the Annual Update for the Local Control Accountability Plan (LCAP) for 19/20 School Year, and the Learning Continuity and Attendance Plan (LCP) for 20/21 School Year. The presentation covered the Conditions of Learning, Engagement and Pupil Outcomes for the Whole Child for the LCAP, and reviewed the actions being implemented on the LCP.

**Action,**  
*Comprehensive School*  
*Safety Plans*  
*Chase-Aye*  
*DeFigueiredo-Aye*  
*MacDonald- Aye*  
*Jellings-Aye*  
*Weinstein-Aye*

The motion was made by Mr. DeFigueiredo, and seconded by Mrs. Weinstein, and passed by 5-0 by a roll call vote, to approve the Comprehensive School Safety Plans for the school year 2020-2021 and 2021-2022 for all nine schools.

**Action,**  
*Provisional Internship*  
*Permit*  
*Chase-Aye*  
*DeFigueiredo-Aye*  
*MacDonald- Aye*  
*Jellings-Aye*  
*Weinstein-Aye*

The motion was made by Mrs. Weinstein, seconded by Mrs. Jellings, and passed 5-0 by a roll call vote, to approve a Provisional Internship Permit.

**Action,**  
*Tentative Agreement  
Between SSDTA and  
SSUSD  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald- Aye  
Jellings-Aye  
Weinstein-Aye*

The motion was made by Mrs. MacDonald, seconded by Mrs. Weinstein, and passed 5-0 by a roll call vote, to approve the Tentative Agreement between SSDTA and SSUSD.

**Action,**  
*R-21-13  
Resolution of  
Authorization to  
Issue Request for  
Proposal Copier  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald- Aye  
Jellings-Aye  
Weinstein-Aye*

The motion was made by Mr. DeFigueiredo, seconded by Mrs. MacDonald, and passed 5-0 by a roll call vote, to approve Resolution R-21-13 of Authorization to Issue Request for Proposal for Copier.

**Action,**  
*Business Services  
Report #21-18  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald- Aye  
Jellings-Aye  
Weinstein-Aye*

The motion was made by Mrs. Jellings, seconded by Mr. DeFigueiredo, and passed 5-0 by a roll call vote, to approve the Business Service Report #21-18.

**Correspondence and  
Board Information**

Mrs. MacDonald mentioned the previous construction tour at Sulphur Springs and Pinetree Community Schools, and how much she enjoyed it.

Mrs. Weinstein shared that she attended SCV Trustees Association Meeting where they had a Representative from Supervisor Barger's office. She emphasized the importance of keeping the lines of communication open. She was able to attend the Capital Advisors Rescue Plan Meeting. She said that it was helpful, and appreciated all the information that they were able to provide.

Mrs. Jellings shared that she attended Parent conferences this week. Parents appreciate the teachers and the school custodians for all their hard work. She also said hats-off to the teachers and asked that people show their appreciation to the staff.

Mr. DeFigueiredo, along with the Board, recognized Dr. Kawaguchi and Dr. Randall for completing the ACSA School Business Academy and congratulated them. He appreciated the many hours they put into the School Business Academy. He also welcomed Mrs. Velia Perez and is glad to have her working with them, and sad to see Marie retire.

Mr. Chase commented that he attended SCV Trustees Association Meeting, and gave a shout out to the Representatives from Supervisor Barger's Office, Health Deputy Anders Corey, and Senior Deputy Stephanie English. He also thanked the Representative from CSBA Mary Linn Daehlin, for all the support to the Districts in Santa Clarita Valley. He thanked Marie for all that she did.

**Closed Session**  
*Chase-Aye*  
*DeFigueiredo-Aye*  
*MacDonald- Aye*  
*Jellings-Aye*  
*Weinstein-Aye*

The motion was made by Mrs. Weinstein, seconded by Mrs. Jellings, and passed by 5-0 by a roll call vote, to adjourn to Closed Session at 8:12PM for discussion regarding:

- Personnel
  - Public Employee Discipline/Dismissal/ Release: Government Code Section 54957

**Reconvene**  
*Chase-Aye*  
*DeFigueiredo-Aye*  
*MacDonald- Aye*  
*Jellings-Aye*  
*Weinstein-Aye*

The motion was made by Mrs. Weinstein, seconded by Mrs. Jellings, and passed 5-0 by a roll call vote, to reconvene to Open Session at 8:22PM.

**Report of Closed Session,**  
*Chase-Aye*  
*DeFigueiredo-Aye*  
*MacDonald- Aye*  
*Jellings-Aye*  
*Weinstein-Aye*

In Closed Session, on motion by Mr. Chase, seconded by Mrs. MacDonald, the Board took action by a vote of 5-0, Mr. Chase voted Aye, Mr. DeFigueiredo voted Aye, Mrs. MacDonald voted Aye, Mrs. Jellings voted Aye, and Mrs. Weinstein voted Aye, to terminate employee identified by their employee number CD2247442, effective March 24, 2021.

**Reconvene to Closed**  
*Chase-Aye*  
*DeFigueiredo-Aye*  
*MacDonald- Aye*  
*Jellings-Aye*  
*Weinstein-Aye*


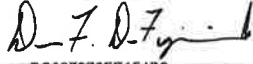
The motion was made by Mrs. Weinstein, seconded by Mrs. MacDonald, and passed 5-0 by roll call vote, to reconvene to close session at 8:26PM.

- Potential Litigation
- Personnel
  - Public Employee Discipline/Dismissal/Release: Government Code Section 54957
- Labor Negotiations
- Property Negotiations
  - CONFERENCE WITH REAL PROPERTY NEGOTIATORS pursuant to Section 54956.8 of the Government Code:  
Property: Proposed Skyline Ranch school site as identified by Pardee Homes, Developer  
Agency negotiator: Dr. Catherine Kawaguchi, Superintendent; Yuri Calderon, MillerCalderon, Inc.; Michael Toy, Parker & Covert, LLP.  
Negotiating parties: Skyline Ranch Developer Pardee Homes  
Under negotiation: Conditions, Price and Terms of Payment

**Adjournment**  
*Chase-Aye*  
*DeFigueiredo-Aye*  
*MacDonald- Aye*  
*Jellings-Aye*  
*Weinstein-Aye*

The motion was made by Mrs. Weinstein, seconded by Mr. DeFigueiredo and passed 5-0 to adjourn the meeting at 10:37PM.

April 14, 2021

DocuSigned by:  
  
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 Mr. Ken Chase, President  
 DocuSigned by:  
  
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 Mrs. Denis DeFigueiredo, Clerk