

SULPHUR SPRINGS UNION SCHOOL DISTRICT
Regular Meeting of the Governing Board

October 26, 2016

MINUTES

Mitchell Community School
16821 Goodvale Road
Canyon Country, CA 91387

TRUSTEES PRESENT:

Mrs. Shelley Weinstein, President
Mr. Denis DeFigueiredo, Clerk
Mr. Ken Chase, Member
Ms. Lori MacDonald, Member
Dr. Kerry Clegg, Member

STAFF PRESENT:

Dr. Catherine Kawaguchi, Superintendent
Mrs. Kathy Harris, Assistant Superintendent-Instructional Services
Mrs. Michele Gookins, Assistant Superintendent-Business Services
Mr. Josh Randall, Assistant Superintendent-Personnel/Pupil Services
Ms. Natalie Fears, District Executive Secretary

**Call to Order,
Roll Call** Mrs. Weinstein called the Regular Meeting to order at 7:00 PM and noted the roll.

Pledge of Allegiance Pledge of Allegiance led by Mitchell Community School student Camila Francia.

**Approval of Agenda,
Weinstein-Aye
DeFigueiredo-Aye
Chase-Aye
MacDonald-Aye
Clegg-Aye** The motion was made by Mr. DeFigueiredo, seconded by Mrs. MacDonald, and passed 5-0 to approve the Agenda as presented.

**Approval of Minutes
9-28-16
Weinstein-Aye
DeFigueiredo-Aye
Chase-Aye
MacDonald-Aye
Clegg-Aye** The motion was made by Mr. Chase, seconded by Mr. DeFigueiredo, and passed 5-0 to approve the Minutes of the September 28, 2016 Regular Meeting with a revision to Page 4, second bullet under the Correspondence and Board Information section to read: Mrs. Weinstein announced the Santa Clarita Valley Trustees Associations Meeting, October 10, 2016 in the Newhall School District and asked which board members were planning to attend.

**Approval of Minutes
10-5-16
Weinstein-Aye
DeFigueiredo-Aye
Chase-Aye
MacDonald-Aye
Clegg-Aye** The motion was made by Mr. Chase, seconded by Dr. Clegg, and passed 5-0 to approve the Minutes of the October 5, 2016 Regular Minutes as presented.

**Hearing,
Requests to Address,
Comments, Questions** There were no requests to address the Board, nor any comments or questions regarding agenda items.

**Hearing
Mitchell Community School
Site Presentation** Mitchell Community School Site Presentation: Presented by Principal Mrs. McBride

Principal Mrs. McBride thanked the Board of Trustees and Superintendent, Dr. Kawaguchi for allowing Mitchell Community School to host the Regular Board Meeting. She spoke about all the wonderful students, teachers, staff and parents of Mitchell Community School and their dedication to making Mitchell a great place for all students.

Principal Mrs. McBride presented Certificates of Appreciation to the following attendees:

- Autumn Rich -Excellence in PTA Leadership
- Teresa Handy -Excellence in Service
- Ruth Pitoni-Excellence in Service
- Carol "Mimi" Jenkins-Excellence in Service
- Sheri Davidson-Excellence in Service
- Tina Perrin-Excellence in Service
- Janay Callahan-Excellence in Student Council Leadership
- Ali Kane-Excellence in Student Council Leadership
- Liz Anderson-Excellence in Service

In closing, Mrs. Weinstein thanked Principal Mrs. McBride, teachers, staff and parents for all of the hard work and dedication to the children of Mitchell Community School.

Recess, Reconvene

Mrs. Weinstein called a recess at 7:15PM and then reconvened at 7:23PM.

*Consent,
Weinstein-Aye
DeFigueiredo-Aye
Chase-Aye
MacDonald-Aye
Clegg-Aye*

The motion was made by Mr. DeFigueiredo, seconded by Dr. Clegg, and passed 5-0, to approve the Consent Calendar as follows:

- Conference Action Report #16-17
- Field Trip Action Report # 16-04
- Gift Action Report # (n/a)
- Personnel Action Report # 16-18
- Supplemental Law Enforcement Services Agreement by and between County of Los Angeles and Canyon Springs Community School
- PAC K-12 Arts of Education Outreach Package
- Cultivating Creative Minds Agreement for Canyon Springs Community School
- Amendment 01 Local Agreement for Child Development Services for the 2016-17 school year.
- PAC K-12 Arts Education Outreach Package for Mint Canyon Community School
- LiNKS Service Agreement
- Therapy in Action – Individual Service Agreements (ISA's); student #102469, student #107217.
- Disposal of Surplus / Obsolete Materials
- Memorandum of Understanding between Santa Clarita Induction Consortium and the Sulphur Springs Union School District 2016-17.

*Conference,
LACOE Business Software
Memorandum on
Understanding (MOU)*

- LACOE Business Software Memorandum of Understanding (MOU)
Presented by Mr. Landry, BEST Project Director, LACOE
Key Points of the presentation:
 - Procurement Process: New system and Implementation Services. LACOE has selected two finalists that will be announced at a later date.
 - New BEST Software and System Implementer (SI) Services Costs: known after vendor negotiations.
 - Vendor negotiations will begin at the latter part of the year, end of November or December 2016.
 - Implementation timelines discussed: FY's 2017-18 through 2020-21.
 - Mr. Landry noted that LACOE is seeking agency commitment for contract negotiations by November 10, 2016.
 - Mr. Landry answered several questions from the Board of Trustees.

PFMG Solar Presentation

- PFMG Solar Presentation - Presented by Johnbee Buencamino

Highlights of the presentation:

- System size summary. Total project: 1.701 Mega watts for 9 school sites and the District Office.
- All 10 solar sites are on and in use.
- How solar savings work and the benefits of the savings. Solar systems will offset an average of 75% of the District's total electricity usage. The electricity generated from solar will be used to offset a portion of the District's energy consumption from the utility.
- PFMG Solar Commitment to the District as a valued partner.
- Presenter answered questions from the Board of Trustees.

Transportation Dept
2015-16 End of Year
Report

- Transportation Department 2015-16 End of Year Report
Presented by Mrs. Porter, Transportation Manager, SSUSD

Highlights of the presentation:

- Driver Requirements, which includes random screenings.
- Our Fleet: 23 Buses, 2 Transport Vans, 1 Mechanic Transport vehicle.
- Safety is Our Priority:
 - Pre-Trip inspections that include interior and exterior visuals and brake test are done before each bus is driven.
 - Preventative Maintenance Inspections, every 45 Days or 3,000 miles.

In closing, Mrs. Weinstein expressed how proud she is of the District's safety records and our drivers. She also noted that the Board of Trustees is appreciative of their hard work and dedication to providing safe transportation to the children of the Sulphur Springs Union School District.

Valley View Construction
Update

- Valley View Construction Update
Presented by Mr. Matthews, SSUSD Director of Facilities and Projects.

Highlights of the presentation:

- Fall Break demolition of the portables.
- Team continuing construction on Building 'A', and completing Parking Lot 'B'.

Williams Quarterly Report
July 1 – Sept 30, 2016

- Williams Quarterly Report July 1 – September 30
Presented by Mr. Randall, Assistant Superintendent, Personnel and Pupil Services.
 - No complaints for instructional materials, facilities or teacher vacancy and misassignments.

Action,
Business Services
Report# 17-06,
Weinstein-Aye
DeFigueiredo-Aye
Chase-Aye
MacDonald-Aye
Clegg-Aye

The motion was made by Mr. Chase, seconded by Mrs. MacDonald, and passed 5-0 to approve the Business Services Report #17-06 as presented.

Approval of Contract with
Vavrinek, Trine, Day & Co.
LLP (VTD) for Audit
Services
Weinstein-Aye
DeFigueiredo-Aye
Chase-Aye
MacDonald-Aye
Clegg-Aye

The motion was made by Mr. DeFigueiredo, seconded by Mr. Chase, and passed 5-0 to approve the Contract with Vavrinek, Trine, Day & Co. LLP (VTD) for Audit Services as presented.

License Agreement Santa
Clarita Valley YMCA
Weinstein-Aye
DeFigueiredo-Aye
Chase-Aye
MacDonald-Aye
Clegg-Aye

The motion was made by Mr. Chase, seconded by Dr. Clegg, and passed 5-0 to approve the License Agreement – Santa Clarita Valley YMCA as presented.

**Correspondence and
Board Information
and Correspondence**

- Dr. Clegg: Santa Clarita Valley Trustees Association meeting was interesting. Enjoyed the dedication of the new Newhall School District building at Old Orchard and the nice facilities, especially the State of the Art Special Education facility.
- Mr. Chase: Delighted with the Kids Expo 2016, it was well orchestrated and enjoyable; great job to all those who participated. Noted that it was also nice to see other District's participation. Thanked all involved in the preparation of the event. Well done.
- Mrs. Weinstein: SSUSD Board Tours on October 19, 2016 – great to see how the children and teachers interact and engage. This provides positive feedback and understanding of all the great work that the District is doing on a daily basis for our children and staff.
-Kids Expo 2016 was interactive and interesting. Thanked Superintendent, Dr. Kawaguchi for great preparations on behalf of the Sulphur Springs Union School Districts participation in the Kids Expo.
-Announced that the New Santa Clarita Valley Trustee Rosters will be released soon.
-Reminder of Pinetree Community School, Solar Kickoff 'Flip the Switch' event on November 10, 2016 at 3:30PM

Mrs. Weinstein thanked everyone for attending the Regular Board meeting and for continually striving to make our District great.

Closed Session,
Weinstein-Aye
DeFigueiredo-Aye
Chase-Aye
MacDonald-Aye
Clegg-Aye

The motion was made by Dr. Clegg, seconded by Mr. Chase, and passed 5-0 to adjourn to Closed session at 9:03PM for discussion.

- CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: (one case)
- CONFERENCE WITH LEGAL COUNSEL --ANTICIPATED LITIGATION Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: (one case)
- Superintendent Evaluation: Government Code Section 54957
- Public Employee Discipline/Dismissal/Release: Government Code Section 54957
- Property Negotiations

Reconvene
Weinstein-Aye
DeFigueiredo-Aye
Chase-Aye
MacDonald-Aye
Clegg-Aye

The motion was made by Mr. Chase, seconded by Mr. DeFigueiredo and passed 5-0 to reconvene the meeting at 10:55PM.

Report from Closed Session

Weinstein-Aye
DeFigueiredo-Aye
Chase-Aye
MacDonald-Aye
Clegg-Aye

In closed session a unanimous decision was made to notify a principal, of release from all District employment pursuant to Education Code sections 44929.21 and 44951 at the conclusion of the current school year.

Adjournment

Weinstein-Aye
DeFigueiredo-Aye
Chase-Aye
MacDonald-Aye
Clegg-Aye

The motion was made by Dr. Clegg, seconded by Mrs. MacDonald and passed 5-0 to adjourn the meeting at 10:58PM.

November 9, 2016

Date



Mrs. Shelley Weinstein, President



Mr. Denis DeFigueiredo, Clerk