

SULPHUR SPRINGS UNION SCHOOL DISTRICT

Regular Meeting of the Governing Board  
June 22, 2016

MINUTES

District Administrative Office  
27000 Weyerhaeuser Way  
Canyon Country, CA 91351

TRUSTEES PRESENT:

Mrs. Shelley Weinstein, President  
Mr. Denis DeFigueiredo, Clerk  
Mr. Ken Chase, Member  
Mrs. Lori MacDonald, Member  
Dr. Kerry Clegg, Member

STAFF PRESENT:

Dr. Catherine Kawaguchi, Superintendent  
Mrs. Kathy Harris, Assistant Superintendent-Instructional Services  
Mrs. Michele Gookins, Assistant Superintendent-Business Services  
Mr. Josh Randall, Assistant Superintendent-Personnel/Pupil Services  
Mrs. Selina Hurst, District Executive Secretary

**Call to Order,  
Roll Call** Mrs. Weinstein called the Regular Meeting to order at 7:01 PM and noted the roll.

**Pledge of Allegiance** Mr. Paul Frisina, Special Education Director, led the Pledge of Allegiance.

**Approval of Agenda,**  
Weinstein-Aye  
DeFigueiredo-Aye  
Chase-Aye  
MacDonald-Aye  
Clegg-Aye  
The motion was made by Mr. Chase, seconded by Dr. Clegg, and passed 5-0 to approve the Agenda as presented.

**Approval of Minutes,**  
6-8-16 Meeting  
Weinstein-Aye  
DeFigueiredo-Abstain  
Chase-Aye  
MacDonald-Aye  
Clegg-Aye  
The motion was made by Dr. Clegg, seconded by Mrs. MacDonald, and passed 3-0-1 to approve the Minutes of the June 8, 2016 Regular Meeting.

**Hearing,**  
Requests to Address,  
Comments, Questions  
There were no requests to address the Board, nor were there any comments or questions regarding agenda items.

**Consent,**  
Weinstein-Aye  
DeFigueiredo-Aye  
Chase-Aye  
MacDonald-Aye  
Clegg-Aye  
The motion was made by Dr. Clegg, seconded by Mr. DeFigueiredo, and passed 5-0, to approve the Consent Calendar as follows:

- Conference Action Report #16-10
- Gift Action Report #16-11
- Personnel Action Report #16-11
- Retirement Resolution

- R-16-42: Carol Figueroa
- Cancel Regular Board Meeting: July 27, 2016
- SELPA Community Advisory Committee Member Appointments
- Resolution R-16-45 and the 2016-17 State Preschool Contract
- Dannis Woliver Kelley – Agreement for Professional Services
- LACOE PeopleSoft Contract
- Memorandum of Understanding with William S. Hart School District for Field Trip Transportation
- Student Teaching Affiliation Agreement Between Grand Canyon University and Sulphur Springs Union School District
- Resolution R-16-43: Temporary Transfers from the School Pools Fund Maintained by the Los Angeles County Treasurer
- Resolution R-16-44: Temporary Cash Borrowing from Other District Funds
- Resolution R-16-46: Annual Delegation of Administrative Authority to Process Routine Budget Revisions, Adjustments, and Transfers
- Resolution R-16-47: Disposal of Surplus Portable Building
- Authorization of Appropriation Transfers
- Termination of Agreement with J.E. School Consulting

**Conference,**  
*Developer Fee Justification  
Study and School Facilities  
Needs Analysis*

Mr. Ken Reynolds of *SchoolWorks* presented Trustees with information regarding the District's Developer Fee Justification Study and School Facilities Needs Analysis. The presentation included: developer fee basics, Level 1 Fee amounts, Level 2 Fee prerequisites, major factors impacting the Level 2 Fee amount, and Level 3 Fees.

Mr. Yuri Calderon, Caldwell Flores Winter, Inc., provided additional explanation regarding fee rates, timelines, and the effect of economic changes. Fees will be evaluated annually and changes made as needed.

Public Hearings regarding the Level 1 and Level 2 Developer Fees will be held at the next Regular Board Meeting.

**Conference,**  
*First Reading: Behavior  
Intervention Assistant Job  
Description*

Mr. Josh Randall provided a first reading of the Behavior Intervention Assistant job description. There being no comments or questions, the job description will be brought back for approval at the next Regular Board Meeting.

**Conference,**  
*First Reading: English  
Learner Program Coordinator  
Job Description*

Dr. Kawaguchi and Mr. Randall provided a first reading of the English Learner Program Coordinator job description. There being no comments or questions, the job description will be brought back for approval at the next Regular Board Meeting.

**Conference,**  
*Valley View Modernization  
& Construction Update*

Mr. Dean Matthews provided Trustees with an update on the Valley View Community School Modernization and Construction Project. Demolition of the Annex building started and finished today! The front office was moved to a temporary location. Demolition of sidewalks, curbs, blacktop, and driveway continues. Extensive pre demo was completed collecting anything that could be reused in other projects.

Mr. Matthews also provided a brief update on the District's solar project. Mint Canyon and Valley View site construction began June 13. Work will begin soon on installation of the solar panels.

**Action,**  
*Hatch & Cesario – Agree-  
ment for Legal Services*  
Weinstein-Aye  
DeFigueiredo-Aye  
Chase-Aye  
MacDonald-Aye  
Clegg-Aye

The motion was made by Dr. Clegg, seconded by Mr. DeFigueiredo, and passed 5-0 to approve the Hatch & Cesario-Agreement for Legal Services as presented. Ms. Melissa Hatch, of Hatch & Cesario, provided a brief history of her experience providing legal services related to Special Education.

**Action,**  
*Business Services Report,*  
Weinstein-Aye  
DeFigueiredo-Aye  
Chase-Aye  
MacDonald-Aye  
Clegg-Aye

The motion was made by Mr. Chase, seconded by Mrs. MacDonald, and passed 5-0 to approve the Business Services Report #16-22 as presented.

**Action,**  
*2016-19 LCAP*  
Weinstein-Aye  
DeFigueiredo-Aye  
Chase-Aye  
MacDonald-Aye  
Clegg-Aye

The motion was made by Mr. DeFigueiredo, seconded by Dr. Clegg, and passed 5-0 to adopt the Sulphur Springs Union School District's 2016-19 Local Control and Accountability Plan (LCAP) as presented. Dr. Kawaguchi provided a brief review of the District's LCAP.

**Action,**  
*2016-17 Budget*  
Weinstein-Aye  
DeFigueiredo-Aye  
Chase-Aye  
MacDonald-Aye  
Clegg-Aye

The motion was made by Mr. Chase, seconded by Dr. Clegg, and passed 5-0 to adopt the Sulphur Springs Union School District's 2016-17 Budget as presented. Mrs. Gookins provided a brief review of the District's Budget noting changes from the proposed budget including rounding corrections resulting in a net shift of less than \$2.00 and data to reflect TRAN issuance currently estimated at approximately \$5 million.

**Action,**  
*Title III ELA, EL/Immigrant  
Plan & Budget*  
Weinstein-Aye  
DeFigueiredo-Aye  
Chase-Aye  
MacDonald-Aye  
Clegg-Aye

The motion was made by Dr. Clegg, seconded by Mrs. MacDonald, and passed 5-0 to approve the Title III Local Educational Agency Plan Goal 2-Title III Limited English Proficient/Title III Immigrant Annual Plan and Budget as presented.

**Action,**  
*2016-17 Consolidated  
Application*  
Weinstein-Aye  
DeFigueiredo-Aye  
Chase-Aye  
MacDonald-Aye  
Clegg-Aye

The motion was made by Mr. DeFigueiredo, seconded by Mr. Chase, and passed 5-0 to approve the 2016-17 Consolidated Application as presented.

**Action,**  
*CSEA Disclosure & Ratifi-  
cation 2015-16*  
Weinstein-Aye  
DeFigueiredo-Aye  
Chase-Aye  
MacDonald-Aye  
Clegg-Aye

The motion was made by Mrs. MacDonald, seconded by Mr. DeFigueiredo, and passed 5-0 to approve the CSEA Tentative Bargaining Agreement Disclosure and Ratification for 2015-16 as presented.

**Action,**  
*Declaration of Need for  
Fully Qualified Educators*  
Weinstein-Aye  
DeFigueiredo-Aye  
Chase-Aye  
MacDonald-Aye  
Clegg-Aye

The motion was made by Mr. Chase, seconded by Dr. Clegg, and passed 5-0 to approve the Declaration of Need for Fully Qualified Educators as presented.

**Action,**  
2016-17 EPA Spending  
Plan  
Weinstein-Aye  
DeFigueiredo-Aye  
Chase-Aye  
MacDonald-Aye  
Clegg-Aye

The motion was made by Mr. DeFigueiredo, seconded by Mrs. MacDonald, and passed 5-0 to approve the 2016-2017 Education Protection Account (EPA) Spending Plan as presented.

**Action,**  
RFA-Copiers, Printer, Re-  
lated Devices with Canon  
Weinstein-Aye  
DeFigueiredo-Aye  
Chase-Aye  
MacDonald-Aye  
Clegg-Aye

The motion was made by Dr. Clegg, seconded by Mrs. MacDonald, and passed 5-0 to approve the Request for Approval-Authorization for use of State of California Participating Addendum No. 7-15-70-23 Copiers, Printers, and Related Devices NASPO Valuepoint Master Agreement 3091 with Canon U.S.A., Inc. as presented.

**Action,**  
Quality Radio Agreement  
Weinstein-Aye  
DeFigueiredo-Aye  
Chase-Aye  
MacDonald-Aye  
Clegg-Aye

The motion was made by Mr. Chase, seconded by Mrs. MacDonald, and passed 5-0 to approve the Field Service Agreement with Quality Radio as presented.

**Action,**  
R-16-49: Board Member  
Compensation  
Weinstein-Aye  
DeFigueiredo-Abstain  
Chase-Aye  
MacDonald-Aye  
Clegg-Aye

The motion was made by Dr. Clegg, seconded by Mrs. MacDonald, and passed 4-0-1 to approve the Resolution R-16-49: Board Member Compensation for Mr. DeFigueiredo as presented.

**Correspondence  
& Board Information**

Mrs. Harris shared information regarding the District' 2016 Summer Accelerated Reader (AR) Partnership with the Canyon Country Library including staffing, support from Library staff, comments from parents.

Trustees discussed Board Meeting date changes for 2016-17. A revised listing will be brought to the next Regular Meeting for approval.

Trustees noted their pleasure in attending District Promotion Ceremonies and shared special aspects of the ceremonies. They expressed appreciation that the ceremonies were well done, unique to each site, and that the students themselves were the main speakers and performers.

Mr. Chase noted that one of the promotion ceremonies had included recognition of the school's Deputy Sheriff Safety Officer. Trustees discussed the importance of these officers and will include a special Board recognition at a future meeting.

Mrs. Weinstein and Mr. Chase reported their attendance at the recent SCV Trustees Association Meeting. Following the meeting, a Candidate's Forum for potential board members was held with Mr. Chase as one of the presenters.

**Closed Session,**  
Weinstein-Aye  
DeFigueiredo-Aye  
Chase-Aye  
MacDonald-Aye  
Clegg-Aye

The motion was made by Mr. Chase, seconded by Dr. Clegg, and passed 5-0 to adjourn to Closed Session at 9:07 PM for discussion regarding potential litigation, personnel, and labor negotiations.

**Reconvene,**  
Weinstein-Aye  
DeFigueiredo-Aye  
Chase-Aye  
MacDonald-Aye  
Clegg-Aye

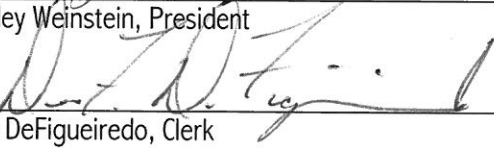
The motion was made by Mr. DeFigueiredo, seconded by Dr. Clegg, and passed 5-0 to reconvene the meeting at 10:45 PM.

**Adjournment,**  
Weinstein-Aye  
DeFigueiredo-Aye  
Chase-Aye  
MacDonald-Aye  
Clegg-Aye

The motion was made by Mr. Chase, seconded by Mrs. MacDonald, and passed 5-0 to adjourn the meeting at 10:47 PM.

July 13, 2016  
Date

  
Mrs. Shelley Weinstein, President

  
Mr. Denis DeFigueiredo, Clerk