

SULPHUR SPRINGS UNION SCHOOL DISTRICT

Regular Meeting of the Governing Board

September 27, 2017

MINUTES

Meeting Location:

Golden Oak Community School

25201 Via Princesa

Santa Clarita, CA 91351

TRUSTEES PRESENT:

Mrs. Shelley Weinstein, President

Mr. Ken Chase, Clerk

Mr. Denis DeFigueiredo, Member

Dr. Kerry Clegg, Member

STAFF PRESENT:

Dr. Catherine Kawaguchi, Superintendent

Mrs. Kathy Harris, Assistant Superintendent, Instructional Services

Mrs. Michele Gookins, Assistant Superintendent, Business Services

Mr. Josh Randall, Assistant Superintendent, Personnel/Pupil Services

Ms. Marie Carrillo, District Executive Secretary

TRUSTEE ABSENT:

Mrs. Lori MacDonald, Member

Call to Order, Roll Call

Mrs. Weinstein called the Regular Meeting to order at 7:01PM.

Pledge of Allegiance

Tyler Tait, 6th Grade Student and Student Council President at Golden Oak Community School, led the Pledge of Allegiance.

Approval of Agenda,

Weinstein-Aye

Chase-Aye

DeFigueiredo-Aye

MacDonald-Absent

Clegg-Aye

The motion was made by Mr. DeFigueiredo, and seconded by Mr. Chase, and passed 4-0 to approve the Agenda.

Approval of Regular Minutes,

September 13, 2017

Weinstein-Aye

Chase-Aye

DeFigueiredo-Aye

MacDonald-Absent

Clegg-Aye

The motion was made by Mr. Chase, and seconded by Mr. DeFigueiredo, and passed 4-0, to approve the Minutes of the September 13, 2017 Regular Meeting.

Hearing,

Requests to Address,

Comments, Questions

There were no requests to address the Board, nor any comments or questions regarding agenda items.

Hearing,

School Site Presentation:

Golden Oak Community

School

Gretchen Lupica, Principal, opened the Golden Oak Community School Site Presentation with a welcome speech and appreciation to all attendees for their presence.

Highlights of the Golden Oak Community School Site Presentation:

Part I – Ms. Lupica presented a slideshow highlighting the student's, staff and parents.

Part II – The Board of Trustees and Ms. Lupica presented Certificates of Appreciation to several staff members and parents:

- Jen Terry – P.T.A. Dedication
- Marcia Bennett – Golden Oak P.T.A. Go-Getter
- Kathleen Ismail – Creative P.T.A. Events
- Jennifer Lane – Commitment

- Claudia McCarthy – Positive Attitude
- Wes Storch – Golden Oak Pride
- Chris Higgs – Utility Player
- Maha Trabucco – Office Diligence

Recess, Reconvene

Mrs. Weinstein called a recess at 7:25PM and then reconvened at 7:30PM.

Consent,

*Weinstein-Aye
Chase-Aye
DeFigueiredo-Aye
MacDonald-Absent
Clegg-Aye*

The motion was made by Dr. Clegg, and seconded by Mr. Chase, and passed 4-0 to approve the Consent Calendar, as follows:

- Conference Action Report #17-16
- Field Trip Action Report #17-12
- Gift Action Report #(N/A)
- Personnel Action Report #17-18
- Request for Approval of Service Agreement with SchoolWorks to provide Developer Fee Study and School Facilities Needs Analysis (Level 1 and 2 Fee Studies)
- Agreement with American Fidelity for 125 Flexible Spending Plan Administration
- Cultivating Creative Minds Amendment for Mitchell Community School – 2017/18
- PAC K-12 Arts Education Outreach Package Confirmation for Hip Hop Residencies
- PAC K-12 Arts Education Outreach Package Confirmation for Arts for All Residencies
- CalState TEACH Memorandum of Understanding and Agreement to Provide Student Teacher Placements to University Students

Conference,

*Technology Services
Annual Report*

Wes Burcham, Technology Services Manager, provided the Board of Trustees an update on the 2016-17 Technology Services Annual Report. Some of the highlights from the presentation were:

- Reviewed 2016-17 budget and discussed E-Rate funding
- Worked cohesively with Instructional Services
- Utilized older laptops from refresh for use as sub computers
- Refreshed 250 laptops, 2 computer labs, 780 iPads, 4 Mac Mini Servers
- Deployed Apple School Manager, Lightspeed MDM combo and Clever
- ZenDesk ticket tracking statistics

Conference,

*Transportation
Department 2016-17
End of Year Report*

Mrs. Gookins presented the Board of Trustees an update on the 2016-17 Transportation Department End of Year Report. Some of the highlights from the presentation were:

- Driver requirements, which includes background checks and random screening
- Our Fleet: 23 buses, 2 transport vans and 1 mechanic transport vehicle
- CHP Inspections: 27 bus inspections, 1 terminal inspection and 0 violations
- Safety is our priority: Child check system which includes, after trip inspections
- Bus bucks: positive behavior incentive program

Dr. Kawaguchi commended Mrs. Gookins for the all the hours she put in to implement the Bus Bucks program.

Conference,

*Pinetree Community
School Construction
Project-Phase One*

Dr. Kawaguchi and Mr. Matthews presented the Board of Trustees an update of the Pinetree Community School Construction Project- Phase One – Construction Measure CK dollars at work.

Conference,
2016-17 Utilities Report

Mrs. Gookins presented the Board of Trustees the 2016-17 Utilities Report.

Action,
*Business Services Report
#18-06
Weinstein-Aye
Chase-Aye
DeFigueiredo-Aye
MacDonald-Absent
Clegg-Aye*

The motion was made by Mr. Chase, and seconded by Dr. Clegg, and passed 4-0 to approve the Business Services Report #18-06, as presented.

Action,
*Resolution R-17-53:
Sufficiency of Instructional
Materials
Weinstein-Aye
Chase-Aye
DeFigueiredo-Aye
MacDonald-Absent
Clegg-Aye*

The motion was made by Dr. Clegg, and seconded by Mr. DeFigueiredo, and passed 4-0 to adopt Resolution R-17-53: Sufficiency of Instructional Materials, as presented.

Action,
*Request for Approval of
the Notice of Completion
for the Project: Valley
View Community School
Modernization + New
Addition
Weinstein-Aye
Chase-Aye
DeFigueiredo-Aye
MacDonald-Absent
Clegg-Aye*

The motion was made by Mr. Chase, and seconded by Dr. Clegg, and passed 4-0, to approve the Request for Approval of the Notice of Completion for the Project: Valley View Community School Modernization + New Addition.

**Correspondence and
Board Information**

Mr. Chase mentioned attending the Santa Clarita Valley Trustees Association meeting along with Mrs. Weinstein and Dr. Kawaguchi. He noted there was a discussion about the Newhall Ranch Project. He also mentioned the Castaic Middle School presentation on their Drone Class and KLAWS: Kids Loving Animals Within Shelters project.

Mrs. Weinstein also mentioned attending the Santa Clarita Valley Trustees Association meeting and she spoke about the KLAWS project and how it supported our local Castaic Animal Shelter to get animals adopted. She also mentioned that the Newhall Ranch Project plans on providing electric buses to help create an energy effective community.

Closed Session,
*Weinstein-Aye
Chase-Aye
DeFigueiredo-Aye
MacDonald-Absent
Clegg-Aye*

The motion was made by Mr. Chase, seconded by Dr. Clegg, and passed 4-0 to adjourn to Closed Session at 9:01PM for discussion regarding:

- **LIABILITY CLAIMS:** Government Code section 54954.5(d). Name of claimant unspecified pursuant to Government Code section 54964(b). Agency claimed against: Sulphur Springs Union School District.
- Personnel
- Labor Negotiations
- Conference with Real Property Negotiators – Proposed Skyline Ranch Site-Negotiator: Superintendent-Parties: (District, Pardee)- Under Negotiation: (Terms and Price)

Reconvene
Weinstein-Aye
Chase-Aye
DeFigueiredo-Aye
MacDonald-Absent
Clegg-Aye

The motion was made by Mr. DeFigueiredo, seconded by Mr. Chase, and passed 4-0 to reconvene the meeting at 11:11PM.

**Report from
Closed Session,**
Weinstein-Aye
Chase-Aye
DeFigueiredo-Aye
MacDonald-Absent
Clegg-Aye

In Closed Session, on motion by Dr. Clegg, seconded by Mr. DeFigueiredo, the Governing Board took action by a vote of 4-0 to deny Claim Number 544650.

Adjournment
Weinstein-Aye
Chase-Aye
DeFigueiredo-Aye
MacDonald-Absent
Clegg-Aye

The motion was made by Dr. Clegg, seconded by Mr. Chase, and passed 4-0 to adjourn the meeting at 11:15PM.

October 11, 2017



Mrs. Shelley Weinstein, President



Mr. Ken Chase, Clerk