

**SULPHUR SPRINGS UNION SCHOOL DISTRICT**

Regular Meeting of the Governing Board

December 5, 2018

**MINUTES**

Meeting Location:

Fair Oaks Ranch Community School  
26933 North Silverbell Lane  
Santa Clarita, CA 91387

TRUSTEES PRESENT:

Mr. Ken Chase, President  
Mr. Denis DeFigueiredo, Clerk  
Dr. Kerry Clegg, Member  
Mrs. Shelley Weinstein, Member  
Mrs. Lori MacDonald, Member

STAFF PRESENT:

Dr. Catherine Kawaguchi, Superintendent  
Dr. Jezelle Fullwood, Assistant Superintendent, Educational Services  
Mrs. Gretchen Bergstrom, Assistant Superintendent, Business Services  
Mr. Josh Randall, Assistant Superintendent, Personnel/Pupil Services  
Ms. Marie Carrillo, District Executive Secretary

**Call to Order,  
Roll Call**

Mr. Chase called the Regular Meeting to order at 7:00PM noting the roll.

**Pledge of Allegiance**

Cienna, Danny and Abrianna Clegg, Pinetree students, led the Pledge of Allegiance.

**Approval of Agenda,**

*Chase-Aye  
DeFigueiredo-Aye  
Clegg-Aye  
Weinstein-Aye  
MacDonald-Aye*

The motion was made by Mr. DeFigueiredo, seconded by Mrs. MacDonald, and passed 5-0 by a voice vote, to approve the Agenda.

**Approval of Regular  
Minutes,**

**November 14, 2018**  
*Chase-Aye  
DeFigueiredo-Aye  
Clegg-Aye  
Weinstein-Aye  
MacDonald-Aye*

The motion was made by Dr. Clegg, seconded by Mrs. Weinstein, and passed 5-0 by a voice vote, to approve the Minutes of the November 14, 2018 Regular Meeting.

**Hearing,**

*Requests to Address,  
Comments, Questions*

There were no requests to address the Board, nor any comments or questions regarding agenda items.

**Hearing,**

*Presentation of  
Resolutions/Certificates/  
Scrolls*

Mr. Chase noted that they would return to Hearing when the presenters arrived.

**Administration of  
Oath of Office**

*Mr. Ken Chase, Mrs. Lori  
MacDonald &  
Mrs. Brenda Martinez  
Gerson*

Mr. DeFigueiredo administered the Oath of Office to Mr. Ken Chase, Mrs. Lori MacDonald and Mrs. Brenda Martinez Gerson.

**Hearing,**

*Presentation of  
Resolutions/Certificates/  
Scrolls*

On behalf of Supervisor Kathryn Barger, Assistant Field Deputy, Ms. Nicole Vartanian, presented a Scroll to Dr. Clegg to honor his retirement from the Board of Trustees.

**Recess, Reconvene**

Mr. Chase called a recess at 7:12PM and then reconvened at 7:27PM.

**Hearing,**  
*Presentation of  
Resolutions/Certificates/  
Scrolls*

On behalf of College of the Canyons, Board member, Ms. Joan MacGregor, presented a Resolution to Dr. Clegg to honor his retirement from the Board of Trustees.

**Consent,**  
*Chase-Aye  
DeFigueiredo-Aye  
Clegg-Aye  
Weinstein-Aye  
MacDonald-Aye*

The motion was made by Mrs. Weinstein, seconded by Mr. DeFigueiredo, and passed 5-0 by a voice vote, to approve the Consent Calendar, as follows:

- Conference Action Report #18-20
- Field Trip Action Report #18-18
- Gift Action Report #18-20
- Personnel Action Report #18-20
- Resolution R-18-60: Retirement Resolution
- Resolution R-18-61: Retirement Resolution
- Resolution R-18-62: Retirement Resolution
- Resolution R-18-63: Retirement Resolution
- Resolution R-18-64: Retirement Resolution
- Proposal for Phase 1 Environmental Site Assessment from Converse Consultants for the proposed school site at Skyline Ranch
- License Agreement – Sunshine Day Camp, Inc.
- Memorandum of Understanding with William S. Hart School District for Student Transportation
- Agreement for Consultant Services – Go the Distance – Canyon Springs
- Agreement for Consultant Services – SCV Water Agency – Mint Canyon
- Agreement for Consultant Services – Six Flags Magic Mountain – Pinetree
- Agreement for Consultant Services – The Dream Painter – Valley View
- Board Policy and Administrative Regulation 6158 – Independent Study

**Action,**  
*SSUSD Audit Reports  
2017-18 Fiscal Year  
Chase-Aye  
DeFigueiredo-Aye  
Clegg-Aye  
Weinstein-Aye  
MacDonald-Aye*

The motion was made by Dr. Clegg, seconded by Mr. DeFigueiredo, and passed 5-0 by a voice vote, to approve the Sulphur Springs Union School District Audit Reports – 2017-2018 Fiscal Year.

**Action,**  
*2018-19 First Interim  
Financial Report  
Chase-Aye  
DeFigueiredo-Aye  
Clegg-Aye  
Weinstein-Aye  
MacDonald-Aye*

The motion was made by Dr. Clegg, seconded by Mr. DeFigueiredo, and passed 5-0 by a voice vote, to approve the 2018-19 First Interim Financial Report.

**Action,**  
*Call for Annual  
Organizational & Regular  
Board Meeting on  
Dec. 12, 2018  
Chase-Aye  
DeFigueiredo-Aye  
Clegg-Aye  
Weinstein-Aye  
MacDonald-Aye*

The motion was made by Dr. Clegg, seconded by Mr. DeFigueiredo, and passed 5-0 by a voice vote, to approve the Call for Annual Organizational and Regular Board Meeting on December 12, 2018.

**Action,**  
*Business Services Report  
#19-09  
Chase-Aye  
DeFigueiredo-Aye  
Clegg-Aye  
Weinstein-Aye  
MacDonald-Aye*

The motion was made by Dr. Clegg, seconded by Mrs. Weinstein, and passed 5-0 by a voice vote, to approve the Business Services Report #19-09, as presented.

**Correspondence and Board Information**

Dr. Kawaguchi explained to the Board of Trustees that the fall 2018 CA Dashboard is expected to be released the week of December 5, 2018. District staff will present data from the fall 2018 results at a future board meeting.

Mrs. MacDonald mentioned attending the CSBA Annual Education Conference. She noted how nice it was getting to know new Board member, Mrs. Brenda Martinez Gerson. She also enjoyed spending time with the other Board members and Superintendent. Mrs. MacDonald took note that many of the CSBA sessions validated what our District is already doing. She also mentioned that CSBA puts the sessions on their website if anyone was interested in looking at them.

Mrs. Weinstein also attended the CSBA Conference and attended sessions: Pure Politics, Charter Schools, and Managing Emergencies on Campus. She noted that our District already follows the suggested protocols in Managing Emergencies on Campus, but she particularly liked the suggestion that all employees have instructions on the back of their ID cards, regarding incident command procedures. Mrs. Weinstein also gave a reminder of the Holiday Celebration at her home on December 10, 2018.

Dr. Clegg was sorry he missed the CSBA Conference. He also mentioned how much he will miss our District and being on the Board of Trustees. From the bottom of his heart, he truly appreciates everyone on the Board, and how they serve our students and staff. He mentioned not wanting to leave our exceptional District, and how proud he is of the accomplishments. He thanked everyone for the surprise retirement celebration.

Mr. DeFigueiredo was also sorry he missed the CSBA Conference. He wished Dr. Clegg good luck and welcomed Mrs. Martinez Gerson to the Board.

Mr. Chase also attended the CSBA Conference. He said that it was nice getting better acquainted with Mrs. Martinez Gerson. He attended a session that focused on Special Education, and enjoyed learning more about it. He thanked Mr. DeFigueiredo for swearing him in, as well as Mrs. MacDonald and Mrs. Martinez Gerson. He also thanked his family for their support and said that it has been an honor to serve our community.

**Closed Session,**  
*Chase-Aye*  
*DeFigueiredo-Aye*  
*Clegg-Aye*  
*Weinstein-Aye*  
*MacDonald-Aye*

The motion was made by Dr. Clegg, seconded by Mrs. Weinstein, and passed 5-0 by a voice vote, to adjourn to Closed Session at 8:10PM for discussion regarding:

- Potential Litigation
- Personnel
- Labor Negotiations
- Property Negotiations

**Reconvene**  
*Chase-Aye*  
*DeFigueiredo-Aye*  
*Clegg-Aye*  
*Weinstein-Aye*  
*MacDonald-Aye*

The motion was made by Dr. Clegg, seconded by Mrs. Weinstein, and passed 5-0 by a voice vote, to reconvene the meeting at 8:55PM.

**Report of Closed Session,**

There were no comments regarding Closed Session items.

**Adjournment**

*Chase-Aye  
DeFigueiredo-Aye  
Clegg-Aye  
Weinstein-Aye  
MacDonald-Aye*

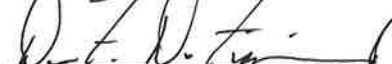
The motion was made by Dr. Clegg, seconded by Mr. DeFigueiredo, and passed 5-0 by a voice vote, to adjourn the meeting at 8:58PM.

December 12, 2018



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Mr. Ken Chase, President



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Mr. Denis DeFigueiredo, Clerk