

SULPHUR SPRINGS SCHOOL DISTRICT

Regular Meeting of the Governing Board  
September 25, 2013

MINUTES

Fair Oaks Ranch Community School  
26933 N. Silverbell Lane  
Santa Clarita, CA 91387

TRUSTEES PRESENT:

Mr. Denis DeFigueiredo, President  
Dr. Kerry Clegg, Clerk  
Mr. Michael Hogan, Member  
Mrs. Lori MacDonald, Member  
Mrs. Shelley Weinstein, Member

STAFF PRESENT:

Dr. Robert Nolet, Superintendent  
Mrs. Kathy Harris, Assistant Superintendent-Instructional Services  
Ms. Lynn David, Assistant Superintendent-Business Services  
Mrs. Kim Lytle, Assistant Superintendent-Personnel/Pupil Services  
Mr. Paul Frisina, Director-Special Education  
Mr. Josh Randall, Director-Professional Development/Instructional Technology/Categorical Support  
Mrs. Selina Hurst, District Executive Secretary

Mr. DeFigueiredo called the meeting to order at 7:31 PM, noted the roll, and announced that a quorum was present.

*Call to Order,  
Roll Call*

Andrew Cunado, 5<sup>th</sup> Grade student, and Katherine Cunado, 3<sup>rd</sup> Grade student, led the Pledge of Allegiance.

*Pledge of  
Allegiance*

The motion was made by Mrs. Weinstein, seconded by Mrs. MacDonald, and passed 5-0 to approve the Agenda as presented.

*Approval of  
Agenda, Ayes: 5*

The motion was made by Dr. Clegg, seconded by Mrs. Weinstein, and passed 5-0 to approve the Minutes of the September 11, 2013 Regular Meeting.

*Approval of  
Minutes, Ayes: 5  
Sept. 11, 2013  
Meeting,*

There were no requests to address the Board, nor were there any comments or questions regarding agenda items.

*Hearing, Requests  
to Address, Com-  
ments, Questions*

Mr. DeFigueiredo changed the order of the Hearing Calendar items, addressing Resolution #13-32 – Sufficiency of Instructional Materials first, and then the School Site Presentation: Fair Oaks Ranch Community School.

Mr. DeFigueiredo opened a Public Hearing for the purpose of responding to comments or questions regarding Resolution #13-32 – Sufficiency of Instructional Materials. As there were no comments or questions, the Public Hearing was closed.

*Hearing,  
Resolution  
#13-32 Sufficiency  
of Instructional  
Materials*

Mr. DeFigueiredo introduced Mrs. Marie Stump, Principal, and Mr. Alan Reinstein, Assistant Principal, of Fair Oaks Ranch Community School. Mr. Reinstein welcomed and acknowledged the presence of the school's teaching and classified staff and PTA. Mrs. Stump began the site presentation by sharing a snapshot of the school's 10<sup>th</sup> Birthday last October, noting that the PTA and school community have been essential to the school's success. She then shared the mission of Fair Oaks Ranch highlighting the following: Curriculum-challenging, accommodating learning environment, Assessment—continuous monitoring of student learning, Student Support—academic, student leadership, technology, awareness of diversity, health and safety, community relations, science fair, Falco's garden, and Enrichment—music, drama, movement (dance), art.

*Hearing,  
School Site  
Presentation:  
Fair Oaks Ranch*

At the conclusion of the site presentation, Mrs. Stump and Trustees presented certificates of appreciation to the following staff members for their continued support of student learning at Fair Oaks Ranch:

- Loni Shirley – School Office Assistant
- Katie Pagnotta – School Office Assistant
- Michelle Marbach – School Office Assistant
- Debbie Gage – Library Resource Technician
- Cindy Anderson – Noon Supervisor
- Carol Figueroa – Noon Supervisor
- Corina Jauregui – Noon Supervisor
- Kathy King – Noon Supervisor
- Jasmin Lim – Noon Supervisor
- Cristina Lopez – Noon Supervisor
- Jan Wilde – School Nurse
- Ione Chu – School Office Manager

Mr. DeFigueiredo thanked the PTA for hosting the meeting and providing a wonderful dinner. Trustees then recessed briefly.

*Recess &  
Reconvene*

The motion was made by Mr. Hogan, seconded by Dr. Clegg, and passed 5-0, to approve the Consent Calendar as follows:

*Consent, Ayes: 5*

- Conference Action Report #13-15
- Field Trip Action Report #13-05
- Gift Action Report #13-15
- Personnel Action Report #13-17
- Employee Retirement/Resignation Resolutions
  - Resolution #13-33: Karen Lee
  - Resolution #13-34: Suzanne Ward

Resolution #13-35: Lourdes Espino

Resolution #13-36: Teri Wilson

Resolution #13-37: Ruth Bird

Resolution #13-38: Adrienne Cohen

- Contract Addendum – Assistant Superintendent-Business Services
- Contract Addendum – Assistant Superintendent-Instructional Services
- 2013-14 CCSS Professional Development for Golden Oak/Mitchell and Leona Cox/Valley View
- 2013-14 Common Core/GLAD Professional Development-Pinetree School
- Adoption of Board Policies, Administrative Regulations & Exhibits
  - BP 6163.1 – Library Media Centers
  - BP/AR/E 1330 – Use of School Facilities
  - BP 3350 – Travel Expenses
  - BP 5145.3 – Nondiscrimination/Harassment
  - BP 5131.2 – Bullying
  - BP/AR 0420 – School Plans/Site Councils
  - BP 1431 – Waivers
  - BB 9010 – Public Statements
  - BB 9250 – Remuneration, Reimbursement and Other Benefits

Mrs. Harris presented the 2012-2013 Instructional Services End of Year Report which included the following areas: English Language Arts, Mathematics, History/Social Science, Science, Physical Education, Visual and Performing Arts, Improving Reading Comprehension, Categorical Programs, GATE Program, Diversity, Professional Development, Teacher Support, State Preschool Program, Independent Home Study, Technology, and Libraries. Dr. Clegg inquired regarding reading comprehension goals. Mrs. Weinstein inquired regarding the number of library books per pupil district wide. Mrs. Harris shared goals for the 2013-2014 school year.

*Conference,  
End of Year  
Report: Instruc-  
tional Services*

Dr. Nolet publically complimented Mrs. Harris and her staff for the exemplary operation of the Instructional Services department. Mrs. Harris expressed gratitude for the additional department support of Mr. Randall, and Mrs. Melanie Morales-VanHecke, Teacher on Special Assignment-English Learners, both of whom are contributing greatly in their respective areas.

Trustees participated in a first reading of the following Board Policies & Administrative Regulations:

- AR 5141.31 – Required Immunizations
- BP 6144 – Controversial Issues

These materials will be formatted for adoption at the next meeting.

*Conference,  
Board Policies &  
Administrative  
Regulations*

The motion was made by Mr. Hogan, seconded by Mrs. Weinstein, and passed 5-0 to approve Business Services Report #14-5 as presented.

*Action, Ayes: 5,  
Business Services  
Report*

The motion was made by Dr. Clegg, seconded by Mrs. Weinstein, and passed 5-0 to approve Addendums to Contracts with Pfeiler & Associates Engineers, Inc. for Valley View and Pinetree as presented.

*Action, Ayes: 5,  
Contract Adden-  
dum-Pfeiler & As-  
soc. Engineers,  
Inc.-Valley View &  
Pinetree*

The motion was made by Mr. Hogan, seconded by Mrs. MacDonald, and passed 5-0 to approve Resolution #13-32 – Sufficiency of Instructional Materials as presented.

*Action, Ayes: 5,  
Resolution  
#13-32 Sufficiency  
of Instructional  
Materials*

The motion was made by Dr. Clegg, seconded by Mrs. Weinstein, and passed 5-0 to table until the next meeting, Management AB 1200 2012-2013 and CSEA Tentative Bargaining Agreement Disclosure and Ratification for 2012-2013, because of last minute changes made by Los Angeles County Office of Education.

*Action, Ayes: 5,  
Management  
AB1200  
2012-13 & CSEA  
Tentative Disclosure  
& Ratification*

Trustees reviewed and discussed:

- Special Study Session dates and topics – meeting start times changed to 7:00 PM, November date to be reviewed along with possible Board Meeting dates changes
- Focus Group Dinners - Trustees chose dates to attend
- 2013 Fall/Winter Celebrations Schedule
- 2013 STAR 600 Club Invitation - October 17, 2013, 6:30 PM, Mitchell Community School
- Election of members to the Los Angeles County Committee on School District Organization (County Committee)

*Board  
Correspondence &  
Information*

Mr. DeFigueiredo noted the Special Study Session regarding Assessment Results scheduled for the October 9 meeting at the District Administrative Offices at 7:00 PM.

The motion was made by Mr. Hogan, seconded by Mrs. MacDonald, and passed unanimously to adjourn to Closed Session at 9:08 PM for the purpose of discussing potential litigation and property matters.

*Closed Session,  
Ayes: 5*

The motion was made by Dr. Clegg, seconded by Mrs. Weinstein, and passed unanimously to reconvene at 9:34 PM.

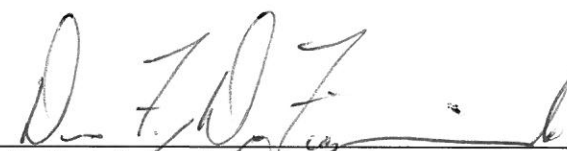
*Reconvene,  
Ayes: 5*

The motion was made by Dr. Clegg, seconded by Mrs. Weinstein, and passed unanimously to adjourn the meeting at 9:35 PM.

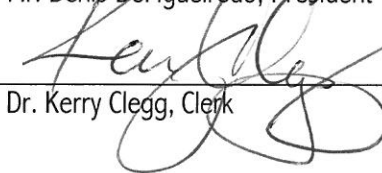
*Adjournment,  
Ayes: 5*

October 9, 2013

Date



Mr. Denis DeFigueiredo, President



Dr. Kerry Clegg, Clerk