

SULPHUR SPRINGS SCHOOL DISTRICT

Regular and Annual Organizational Meeting of the Governing Board  
December 10, 2014

MINUTES

Valley View Community School  
19414 W. Sierra Estates Drive  
Newhall, CA 91321

TRUSTEES PRESENT:

Dr. Kerry Clegg, President  
Mrs. Shelley Weinstein, Clerk  
Mr. Ken Chase, Member  
Mr. Denis DeFigueiredo, Member  
Mrs. Lori MacDonald, Member

STAFF PRESENT:

Dr. Robert Nolet, Superintendent  
Mrs. Kathy Harris, Assistant Superintendent-Instructional Services  
Ms. Lynn David, Assistant Superintendent-Business Services  
Mrs. Kim Lytle, Assistant Superintendent-Personnel/Pupil Services  
Mrs. Selina Hurst, District Executive Secretary

***Call to Order,  
Roll Call***

Dr. Clegg called the meeting to order at 7:30 PM and noted the roll.

***Pledge of Allegiance***

Jonathan Roberts, 6<sup>th</sup> grade student in Ms. Ellingson's class, led the Pledge of Allegiance.

***Approval of Minutes,  
11/19/14 Meeting  
Weinstein-Aye  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Aye  
Clegg-Aye***

The motion was made by Mrs. MacDonald, seconded by Mr. DeFigueiredo, and passed 5-0 to approve the Minutes of the November 19, 2014 Special Meeting.

***Action,  
Superintendent Contract:  
Dr. Catherine Kawaguchi  
Weinstein-Aye  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Aye  
Clegg-Aye***

Dr. Clegg introduced the District's new Superintendent, Dr. Catherine Kawaguchi. Dr. Kawaguchi shared her excitement at becoming part of the District and is looking forward to serving the District and community in support of students.

The motion was made by Mrs. Weinstein, seconded by Mr. DeFigueiredo, and passed 5-0 to approve the Superintendent Contract: Dr. Catherine Kawaguchi as presented.

**Hearing,**  
*Requests to Address,  
Comments, Questions*

A request to address the Board regarding the naming of the new Valley View Special Education building was received and will be acknowledged later in the meeting.

There were no comments or questions regarding agenda items.

**Hearing,**  
*School Site  
Presentation*

Mr. Rick Drew, Valley View Community School Principal, introduced 6<sup>th</sup> grade students who made the School Site Presentation to Trustees. The students included Joellen Bragasin and Linsey Towles from Mrs. Server's class and Dalia Cruz, Andrea Pizano, and Jonathan Roberts from Mrs. Ellinson's class. The presentation highlighted S.T.E.A.M. areas of study including engineering design, environmental engineering, projects, field trips, and classroom use of iPads. Trustees and Cabinet members took a quiz using iPads provided for them.

Valley View Cheerleaders led a cheer in honor of Dr. Nolet.

Mrs. Wendy Maxwell, Assistant Principal, introduced the following Valley View PTA Board members and staff members for presentation of certificates of recognition by Trustees: Clare Harrison, Natalie Simo, Laura Johnson, Dana Gordon, Joeline Hoselton, Brooke McCoy, Darcy Ellingson, Stephanie Hernandez, and Maureen Server.

Mrs. Maxwell presented Dr. Kawaguchi with a small gift to welcome her to the Sulphur Springs School District family.

Mrs. Maxwell thanked Dr. Nolet for giving so much of himself during his years in education. She noted the best lessons are taught by example and Dr. Nolet's example was one of the best in which his actions spoke louder than his words. On behalf of Valley View School staff, she presented him with a gift to use and enjoy during his retirement.

Dr. Nolet, at this his last Governing Board Meeting, shared some thoughts about his years as part of the Sulphur Springs School District family, noting his definition of family is children surrounded by dedicated, committed, and caring adults. He expressed his appreciation for the opportunity to lead the District and work with Board members, administrators, certificated and classified staff, and supportive and involved parents who make up the Sulphur Springs School District family. He concluded with "Thank you for allowing me to be a part of you for the past 33 years. The Sulphur Springs family will forever be a part of me!"

**Recess, Reconvene**

Dr. Clegg called a recess at 8:05 PM. The meeting reconvened at 8:20 PM.

**Consent,**  
*Weinstein-Aye  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Aye  
Clegg-Aye*

Mrs. Weinstein requested Consent Calendar items 5 and 6, Personnel Action Report #14-22 & Addendum and Retirement Resolution R-14-56-Dr. Robert Nolet, be removed for separate recognition.

The motion was made by Mr. Chase, seconded by Mrs. Weinstein, and passed 5-0, to approve the Consent Calendar as follows:

- Conference Action Report #14-22
- Gift Action Report #14-21
- Retirement Resolutions

R-14-57 – Dr. Marc Winger  
R-14-58 – Mr. Robert Challinor  
R-14-59 – Mr. Linn Melvin

- Master Contract – Augmentative Communication Therapies

**Consent,**  
*Personnel Action Report &  
Addendum #14-22  
Weinstein-Aye  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Aye  
Clegg-Aye*

Mrs. Weinstein recognized the retirement of Mr. Linn Melvin, Bus Driver, noted with appreciation his tenure as CSEA President, and that he will be greatly missed.

Mrs. Weinstein recognized the resignation of Mrs. Jennifer Gutierrez, Canyon Springs Principal, noting she has made a significant contribution to the school and District and wished her well in her future endeavors.

The motion was made by Mrs. Weinstein, seconded by Mr. DeFigueiredo, and passed 5-0, to approve Personnel Action Report & Addendum #14-22.

**Consent,**  
*Retirement Resolution  
R-14-56-Dr. Robert Nolet  
Weinstein-Aye  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Aye  
Clegg-Aye*

Trustees read and presented to Dr. Nolet a resolution in honor and recognition of his retirement after over four decades in education. They expressed their heartfelt appreciation and thanks for his dedication to students and staff noting they were all very proud to have served on the Board with him.

The motion was made Mrs. Weinstein, seconded by Mr. DeFigueiredo, and passed 5-0, to approve Retirement Resolution R-14-56 – Dr. Robert Nolet.

**Conference,**  
*SMART Classroom  
Installation Update*

Mr. Wes Burcham, Technology Manager and Mr. Josh Randall, Director-Professional Development/Instructional Technology/Categorical Support presented Trustees with an update regarding the Measure CK Technology Project. At the two-year mark of a three-year plan for instructional technology implementation, the District has 87% of classrooms with iPads and 57% of classrooms with a second SMART Board. A Basic Tech Classroom includes one SMART Board, nook, hover cam, sound system and teacher laptop. The Completed Classroom includes an additional SMART Board and 1:3 student iPads. Coupled with this, a very successful professional development plan for teachers has allowed them to enthusiastically implement the technology in their classrooms.

Dr. Nolet and Trustees commended Mrs. Harris, Mr. Randall, Mr. Burcham, and Mr. Matthews for the exceptional work and planning that has made the District's technology implementation possible.

Dr. Nolet reported the recent development of a new District mobile and device app. In the two weeks since the release, there have been 247 downloads for Apple and 113 for Android.

**Conference,**  
*First Reading, Board  
Materials – Tabled to  
01/14/15*

Trustees tabled the first reading of the following Board Policies, Administrative Regulations, Exhibits, Bylaws, and Minor Revisions until the January 14, 2015 Regular Meeting.

- AR 0420.4 – Charter School Authorization
- BP/E 0420.41 – Charter School Oversight
- BP 0420.43 – Charter School Revocation
- AR 2230 – Representative and Deliberative Groups

- AR 4117.14, 4317.14 – Postretirement Employment
- AR 4112.42, 4212.42, 4312.42 – Drug and Alcohol Testing for School Bus Drivers
- BB 9223 – Filling Vacancies
- VV 9230 – Orientation

**Request to Address  
the Board**

Dr. Clegg acknowledged the request to address the Board from Mr. Michael Hogan, former Trustee of Sulphur Springs School District. Mr. Hogan expressed his wholehearted thanks to the Board for their decision to name the new Special Education facility at Valley View Community School for Mrs. Tommye Warner, former Special Education Director for the District.

**Action,**  
*Naming of Valley View  
New Building  
Weinstein-Aye  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Aye  
Clegg-Aye*

Dr. Clegg requested moving and addressing Action Calendar item 5 – Naming of Valley View Building: Board Policy 7310.

The motion was made by Mrs. Weinstein, seconded by Mr. DeFigueiredo, and passed 5-0 to approve Naming of Valley View Building: Board Policy 7310 as presented in honor of Tommye Warner who made a significant impact on Special Education in Sulphur Springs School District and the Santa Clarita Valley.

Dr. Nolet thanked the Board on behalf of himself and her family.

**Action,**  
*Business Services Report  
Weinstein-Aye  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Aye  
Clegg-Aye*

The motion was made by Mr. Chase, seconded by Mrs. MacDonald, and passed 5-0 to approve the Business Services Report #15-9 as presented.

**Action,**  
*R-14-62: First Interim  
Report  
Weinstein-Aye  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Aye  
Clegg-Aye*

The motion was made by Mr. DeFigueiredo, seconded by Mrs. MacDonald, and passed 5-0 to approve the Resolution R-14-62: First Interim Report as of October 31, 2014 as presented.

**Action,**  
*R-14-61: Tax & Revenue  
Anticipation Notes  
Weinstein-Aye  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Aye  
Clegg-Aye*

The motion was made by Mrs. Weinstein, seconded by Mr. DeFigueiredo, and passed 5-0 to approve the Resolution R-14-61: Resolution of the Board of Trustees of the Sulphur Springs School District Authorizing the Issuance of 2014-15 Tax and Revenue Anticipation Notes as presented.

**Action,**  
*State Preschool Amended  
Contract  
Weinstein-Aye  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Abstain  
Clegg-Aye*

The motion was made by Mr. DeFigueiredo, seconded by Mrs. Weinstein, and passed 5-0 to approve the State Preschool Amended Contract as presented.

**Commence Annual  
Organizational  
Meeting**

Dr. Clegg commenced the Annual Organizational Meeting at 9:31 PM.

**Election,**  
President  
Weinstein-Aye  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Aye  
Clegg-Aye

The motion was made by Mrs. Weinstein, seconded by Mr. DeFigueiredo, and passed 5-0 to nominate Dr. Clegg to continue in the position of President of the Governing Board. As there were no other nominations, the floor was closed. Board members voted unanimously to elect Dr. Clegg as President for the 2014/2015 term of office.

**Election,**  
Clerk  
Weinstein-Aye  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Aye  
Clegg-Aye

The motion was made by Mr. DeFigueiredo, seconded by Mrs. MacDonald, and passed 5-0 to nominate Mrs. Weinstein to continue in the position of Clerk of the Governing Board. As there were no other nominations, the floor was closed. Board members voted unanimously to elect Mrs. Weinstein as Clerk for the 2014/2015 term of office.

**Election,**  
Presiding Officer  
Weinstein-Aye  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Aye  
Clegg-Aye

The motion was made by Mrs. Weinstein, seconded by Mrs. MacDonald, and passed 5-0 to nominate Mr. DeFigueiredo to continue in the position of Presiding Officer of the Governing Board, and to serve in the absence of the President and Clerk. As there were no other nominations, the floor was closed. Board members voted unanimously to elect Mr. DeFigueiredo as Presiding Officer for the 2014/2015 term of office.

**Election,**  
Board Secretary  
Weinstein-Aye  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Aye  
Clegg-Aye

The motion was made by Mr. DeFigueiredo, seconded by Mrs. MacDonald, and passed 5-0 to designate Dr. Catherine Kawaguchi for the position of Secretary to the Governing Board. Board members voted unanimously to elect Dr. Kawaguchi Secretary for the 2014/2015 term of office.

**Election,**  
SELPA Board Liaison  
Committee Representative  
& Alternate  
Weinstein-Aye  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Aye  
Clegg-Aye

The motion was made by Mrs. Weinstein, seconded by Mr. DeFigueiredo, and passed 5-0 to nominate Mrs. MacDonald to serve as the District's representative to the Santa Clarita Valley Special Education Local Planning Area Board Liaison Committee. As there were no other nominations, the floor was closed. Board members voted unanimously to elect Mrs. MacDonald to serve as the District's delegate to the Santa Clarita Valley Special Education Local Planning Area Board Liaison Committee for the 2014/2015 term of office.

The motion was made by Mrs. Weinstein, seconded by Dr. Clegg, and passed 5-0 to nominate Mr. Chase to serve as the District's alternate representative to the Santa Clarita Valley Special Education Local Planning Area Board Liaison Committee. As there were no other nominations, the floor was closed. Board members voted unanimously to elect Mr. Chase to serve as the District's alternate representative to the Santa Clarita Valley Special Education Local Planning Area Board Liaison Committee for the 2014/2015 term of office.

Trustees discussed rejoining the Los Angeles County School Trustees Association (LACSTA). Information will be provided at the next Regular Meeting so a representative may be elected.

**Consent,**  
Weinstein-Aye  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Aye  
Clegg-Aye

Regarding the dates established for Regular Meetings of the Governing Board for 2015, Mrs. Weinstein requested staff consider changing the date of the September 23, 2015 meeting for the observance of Yom Kippur.

The motion was made by Mr. Chase, seconded by Mrs. MacDonald, and passed 5-0 to approve the Annual Organizational Meeting Consent Calendar, which included:

- Establish dates, hours, and place(s) for the Regular Meetings of the Governing Board.

- Adopt Certification of Signatures Resolution for the period December 10, 2014 through December 9, 2015.
- Authorize the Superintendent, Dr. Catherine Kawaguchi, and/or Ms. Lynn David, Assistant Superintendent of Business Services, and/or Ms. Debra Harrington, Fiscal Services Manager, to sign warrants (one signature only required), purchase orders, contracts, tax-sheltered annuities; service, other reports and applications for State and Federal projects as needed; developer mitigation agreements, Mello-Roos agreements, and notices of employment subject to the ratification of the Board of Trustees for the period of December 10, 2014 through December 9, 2015.
- Adopt all District policies presently in effect as official policies for the period of December 10, 2014 through December 9, 2015.
- Authorize the Superintendent, Dr. Catherine Kawaguchi, and/or Ms. Lynn David, Assistant Superintendent of Business Services, to sign the required statements related to school transportation and attendance areas to comply with the Business and Professions Code, Section 11010 as amended, with only one signature required.
- Authorize the Superintendent to authorize payroll deductions for organizations approved for such purposes by the Los Angeles County Superintendent of School Office subject to approved business practices for the period December 10, 2014 through December 9, 2015.
- Authorize the Superintendent to approve reimbursement at the designated rate established by the Federal government for District employees for all authorized travel requiring the use of private vehicles for the period of December 10, 2014 through December 9, 2015.

**Action,**  
Board Member Compensation Authorization  
Weinstein-Aye  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Aye  
Clegg-Aye

The motion was made by Mr. Chase, seconded by Mrs. Weinstein, and passed 5-0, to authorize compensation for members of the Governing Board at called meetings of the Board of Trustees at the rate of a maximum of \$240.00 per month prorated by the number of meetings held, as provided by Education Code Section 31520 as presented.

**Action,**  
R-14-60 Board Member Compensation Pertaining to Absences  
Weinstein-Aye  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Aye  
Clegg-Aye

The motion was made by Mr. DeFigueiredo, seconded by Mr. Chase, and passed 5-0 to adopt Resolution R-14-60: Compensation of Members of the Governing Board as presented.

**Recommend Regular Meeting**

Dr. Clegg recommended the Regular Meeting at 9:43 PM.

**Board Correspondence & Information**

Trustees discussed holding a Welcome Reception for Dr. Catherine Kawaguchi on January 14, 2015 at District Office from 4:00-6:00 PM. The Regular Meeting of the Board will commence at 6:30 PM that evening instead of the customary time of 7:30 PM.

Trustee noted the date of the Board/Management Retreat was changed from February 27, 2015 to March 6, 2015.

Trustees thanked Mrs. Weinstein for hosting the Annual Board Holiday Reception.

Mrs. MacDonald reported her attendance at and enjoyment of the Science STAR Event.

Mr. DeFigueiredo expressed thanks to his colleagues for their participation in the now concluded Superintendent search noting it was a great experience for them all.

Mrs. Weinstein thanked Mrs. Harris and her staff for a successful Science STAR Event. She reported her attendance at a recent Acton Agua Dulce School District Governing Board meeting.

Mr. Chase thanked Dr. Nolet for his 32 years as Superintendent. He also thanked Dr. Clegg for his leadership as the Board President this past year.

Dr. Clegg expressed appreciation and pride in having served with Dr. Nolet for the past 25 years, noting the success of the District can be largely attributed to Dr. Nolet's leadership.

**Closed Session,**  
Weinstein-Aye  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Aye  
Clegg-Aye

The motion was made by Mr. DeFigueiredo, seconded by Mrs. Weinstein, and passed 5-0 to adjourn to Closed Session at 9:58 PM for discussion regarding a potential settlement agreement and personnel issues.

**Reconvene,**  
Weinstein-Aye  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Aye  
Clegg-Aye

The motion was made by Mrs. Weinstein, seconded by Mrs. MacDonald, and passed 5-0 to reconvene the meeting at 11:03 PM.

**Report from  
Closed Session,**  
Settlement Agreement,  
Weinstein-Aye  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Aye  
Clegg-Aye

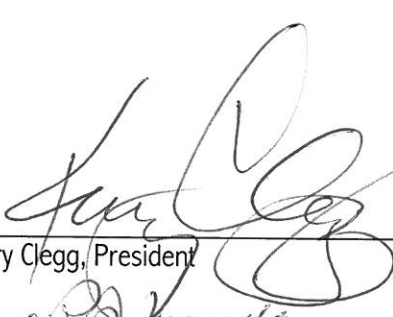
Dr. Clegg reported that during Closed Session, Trustees voted unanimously to approve a settlement agreement pertaining to student #96288.

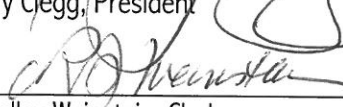
**Adjournment,**  
Weinstein-Aye  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Aye  
Clegg-Aye

The motion was made by Mr. Chase, seconded by Mrs. MacDonald, and passed 5-0 to adjourn the meeting at 11:08 PM.

January 14, 2015

Date

  
\_\_\_\_\_  
Dr. Kerry Clegg, President

  
\_\_\_\_\_  
Mrs. Shelley Weinstein, Clerk