

SULPHUR SPRINGS UNION SCHOOL DISTRICT

Regular Meeting of the Governing Board

January 15, 2025

MINUTES

Meeting Location:

Sulphur Springs Union School District
27000 Weyerhaeuser Way
Santa Clarita, CA 91350

STAFF PRESENT:

Dr. Catherine Kawaguchi, Superintendent
Dr. Joshua Randall, Deputy Superintendent, Business Services
Dr. Jay Greenlinger, Assistant Superintendent, Personnel/Pupil Services
Mrs. Julie McBride, Assistant Superintendent, Educational Services
Ms. Nancy Raygoza, District Executive Secretary

TRUSTEES PRESENT:

Mr. Denis DeFigueiredo, President
Mrs. Shelley Weinstein, Clerk
Mr. Ken Chase, Member
Mrs. Lori MacDonald, Member
Mrs. Paola Jellings, Member

Call to Order, Roll Call

Mr. DeFigueiredo called the Regular Meeting to order at 7:10 PM and noted the roll.

Pledge of Allegiance

Nancy Raygoza, the District Executive Secretary, led the Pledge of Allegiance.

Approval of Agenda,

*DeFigueiredo-Aye
Weinstein-Aye
Chase-Aye
MacDonald-Aye
Jellings-Aye*

Mr. DeFigueiredo requested the following change to the agenda order.

Action Item A. Retirement Resolution R-25-01 and R-25-02 will precede Conference Calendar Item A, Presentation and Review of the Schematic Design Plans for the New School in the Skyline Ranch Community. The following order will take place:

- Action Calendar Item A.
- Conference Calendar Item A.

Following Conference Calendar Item A, Presentation and Review of the Schematic Design Plans for the New School in the Skyline Ranch Community, the regular agenda order will resume.

The motion was made by Mr. Chase seconded by Mrs. Weinstein, and passed 5-0 by voice vote to approve the Agenda with the requested change to the agenda order.

APPROVAL OF MINUTES of the December 11, 2024, REGULAR MEETING

*DeFigueiredo-Aye
Weinstein-Aye
Chase-Aye
MacDonald-Aye
Jellings-Aye*

The motion was made by Mrs. MacDonald, seconded by Mrs. Weinstein, and passed 5-0 by voice vote to approve the Minutes of the December 11, 2024, Regular Board Meeting.

APPROVAL OF MINUTES of the December 16, 2024, SPECIAL MEETING

*DeFigueiredo-Aye
Weinstein-Aye*

The motion was made by Mrs. Weinstein, seconded by Mrs. Jellings, and passed 5-0 by voice vote to approve the Minutes of the December 16, 2024, Special Board Meeting.

Chase-Aye
MacDonald-Aye
Jellings-Aye

**APPROVAL OF
MINUTES of the
December 18,
2024, ANNUAL
ORGANIZATIONAL
and REGULAR
MEETING**

DeFigueiredo-Aye
Weinstein-Aye
Chase-Aye
MacDonald-Aye
Jellings-Aye

The motion was made by Mr. Chase, seconded by Mrs. Jellings and passed 5-0 by voice vote to approve the Minutes of the December 18, 2024, Annual Organizational and Regular Meeting.

**Hearing Session,
Advance Request(s)
to Address the
Board**

Mr. DeFigueiredo asked if any advanced requests to address the Board had been received. There were no requests to address the Board.

**Hearing Session,
Comments and/or
Questions Regarding
Agenda Items**

Mr. DeFigueiredo asked if there were any comments or questions regarding agenda items. There were no comments or questions regarding agenda items.

**Consent
Calendar,
DeFigueiredo-Aye
Weinstein-Aye
Chase-Aye
MacDonald-Aye
Jellings-Aye**

The motion was made by Mrs. MacDonald, seconded by Mrs. Jellings, and passed 5-0 by voice vote to approve the Consent Calendar, as follows:

- Conference Action Report #25-01
- Field Trip Action Report #25-01
- Gift Action Report #25-01
- Personnel Action Report #25-01
- Consultant Agreement - The Flippen Group dba Capturing Kids' Hearts - Sulphur Springs Union School District
- Consultant Agreement - Velocity Fundraising Resources Inc. - Fair Oaks Ranch Community School
- Consultant Agreement - Velocity Fundraising Resources Inc. - Mitchell Community School
- License Agreement- Camp Sunshine Inc. at Pinetree Community School
- Agreement for Designated Spots- Camp Sunshine Inc at Pinetree Community School
- Request For Approval of Service Agreement with SchoolWorks, Inc. to Provide a Developer Fee Justification Study and School Facilities Needs Analysis (Developer Fee Studies - Level 2)
- Consultant Agreement - Apex Leadership Co. - Sulphur Springs Community School
- Consultant Agreement - LA Opera Connects - Sulphur Springs Community School
- Consultant Agreement - The Music Center/Performing Arts Center of Los Angeles - Fair Oaks Ranch Community School
- Consultant Agreement - Literacy Resources, LLC dba Heggerty - Canyon Springs Community School, State Preschool
- Consultant Agreement - Balls and Whistles/dba Amazing Athletes - Expanded Learning Opportunities Program
- Consultant Agreement - Parker Anderson Enrichment - Expanded Learning Opportunities Program
- Consultant Agreement - Parker Anderson Enrichment - Expanded Learning Opportunities Program
- 2025 Conference Reimbursement Rate for Meals

Action Calendar,
*Retirement
Resolution R-25-01
thru R-25-02
DeFigueiredo-Aye
Weinstein-Aye
Chase-Aye
MacDonald-Aye
Jellings-Aye*

The Board of Trustees and District staff recognized the retirement of the following staff members. Each retiree received a Resolution Plaque and a bouquet of flowers from the District, as well as certificates from representatives of the City of Santa Clarita and the State of California. The Board of Trustees and District staff expressed gratitude to these District staff members for their valuable contributions to the District.

- R-25-01 Amanda Litteken
- R-25-02 Mariola Clements

The motion was made by Mrs. Weinstein, seconded by Mr. Chase, and passed 5-0 by voice vote to approve Retirement Resolutions R-25-01 and R-25-02.

Conference Calendar,
Presentation and Review of the Schematic Design Plans for the New School in the Skyline Ranch Community

Dr. Joshua Randall, Deputy Superintendent of Business Services, welcomed Scott Gaudineer, President of Flewelling & Moody, and Daniel Clem, Vice President of TELACU Construction Management. Mr. Gaudineer presented the second phase, the Schematic Design Phase, for the new school site in the Skyline Ranch community to the Board of Trustees. Both Mr. Gaudineer and Mr. Clem presented a more detailed site plan for review and feedback from the Board of Trustees.

It was requested by the Board of Trustees to bring back additional color choices and options regarding the Schematic review at a future Board meeting.

Conference Calendar,
Williams Quarterly Report - October 1, 2024 to December 31, 2024

Dr. Jay Greenlinger, Assistant Superintendent, Personnel/Pupil Services reviewed the Quarterly Report on Williams Uniform Complaints from October 1, 2024 to December 31, 2024. There were no complaints this quarter.

Action Calendar,
*Approval of Resolution No. R-25-03 Designating Specific Material(s), Product(s), Thing(s), or Service(s) for Use on Public Works Projects Pursuant to Public Contract Code Section 3400, Tremco (Roofing).
DeFigueiredo-Aye
Weinstein-Aye
Chase-Aye
MacDonald-Aye
Jellings-Aye*

Dr. Randall presented Resolution No. R-25-03, which designates specific materials, products, or services for use in public works projects according to Public Contract Code Section 3400. The resolution identifies Tremco (roofing) as the District Standard for all roofing repairs, replacements, or new constructions.

Dr. Randall explained that by passing this Resolution, the District will benefit from cost savings, maintain a consistent maintenance plan, simplify procurement by only needing to acquire Tremco roofing materials rather than multiple roofing products, and alleviate the challenges of coordinating, tracking, and servicing various roofing options.

Dr. Randall also welcomed Mr. Daniel Clem to further explain the Resolution and answer any questions from the Board of Trustees.

The motion was made by Mrs. Weinstein, seconded by Mrs. Jellings, and passed 5-0 by voice vote to approve Resolution No. R-25-03 Designating Specific Material(s), Product(s), Thing(s), or Service(s) for Use on Public Works Projects Pursuant to Public Contract Code Section 3400, Tremco (Roofing).

Action Calendar,
*2023-2024 School Accountability Report Cards
DeFigueiredo-Aye
Weinstein-Aye
Chase-Aye
MacDonald-Aye*

Dr. Greenlinger presented the 2023-2024 School Accountability Report Cards to the Board of Trustees. Each year, every public school in California must publish a School Accountability Report Card (SARC), which combines a wide variety of data detailing how schools work toward goals for all students. The data includes demographics, instructional materials, attendance, student achievement, staffing, and Local Control Accountability Plan (LCAP), such as chronic absenteeism and suspensions. The data comes from local sources, Dataquest, and the California School Dashboard.

Jellings-Aye

Dr. Greenlinger recognized Dr. Eric Guerrero, Director of Personnel/Pupil Services, who oversaw the completion of the documents.
The motion was made by Mrs. Jellings, seconded by Mr. Chase, and passed 5-0 by voice vote to approve the 2023-2024 School Accountability Report Cards for all 9 schools.

Action Calendar,
*Variable Term
Waiver for Ivonne
Letke
DeFigueiredo-Aye
Weinstein-Aye
Chase-Aye
MacDonald-Aye
Jellings-Aye*

The motion was made by Mr. Chase, seconded by Mrs. MacDonald, and passed 5-0 by voice vote to approve the Variable Term Waiver for Ivonne Letke.

Action Calendar,
*Board Policy and
Administrative
Regulation 0460:
Local Control And
Accountability Plan
DeFigueiredo-Aye
Weinstein-Aye
Chase-Aye
MacDonald-Aye
Jellings-Aye*

Dr. Kawaguchi presented Board Policy and Administrative Regulation 0460 regarding the Local Control and Accountability Plan (LCAP) to the Board of Trustees. She noted that the California School Boards Association (CSBA) has updated its language to align with the current Education Codes that districts must follow in the LCAP process.

Dr. Kawaguchi informed the Board of Trustees that the District has consistently complied with these Education Codes and has met all requirements related to the appropriate templates for the LCAP. She also mentioned that the District has adhered to the Education Code requirements concerning the Local Control Funding Formula (LCFF) Budget Overview for parents, as specified in Education Codes 52062 and 52070.

Dr. Kawaguchi shared that the District has maintained ongoing communication with its educational partners and advisory committees throughout the LCAP process to gather input and feedback while developing the new LCAP for the upcoming year.

Dr. Kawaguchi recommended that the Board approve Board Policy and Administrative Regulation 0460 Local Control and Accountability Plan as presented.

The motion was made by Mrs. Weinstein, seconded by Mrs. MacDonald, and passed 5-0 by voice vote to approve Board Policy and Administrative Regulation 0460: Local Control And Accountability Plan as presented.

Action Calendar,
*Business Services
Report #25-01
DeFigueiredo-Aye
Weinstein-Aye
Chase-Aye
MacDonald-Aye
Jellings-Aye*

The motion was made by Mr. Chase, seconded by Mrs. MacDonald, and passed 5-0 by voice vote to approve Business Services Report #25-01.

**Correspondence
and Board
Information,**
*Sulphur Springs
Union School District
Board Recognition*

January is the month when school districts recognize Board of Trustees for their leadership.

The Sulphur Springs Union School District Board of Trustees are entrusted by the community with responsibility for an annual budget of approximately \$95,000,000, approximately 5200 students, over 800 employees, and all school buildings. They develop a vision that guides the District to provide students with an excellent educational program that supports students both socially/emotionally and academically.

Dr. Kawaguchi took a moment to express our collective appreciation for the Board of Trustees on behalf of the entire school community. Their leadership and dedication to our District's students, families, and staff deserve recognition.

Dr. Kawaguchi shared that in January, we honor the Board of Trustees for their commitment to the District. We are sincerely grateful for their tireless efforts, wise counsel, and unwavering commitment, which have made a profound and lasting impact on our schools. We value their vision, hard work, and dedication to providing the best possible education for our students.

Dr. Kawaguchi also read the Board Recognition Resolution. She reiterated our appreciation for the time and effort each Board Member invests in ensuring that our schools deliver the best possible education to every student. Once again, Dr. Kawaguchi thanked the Board of Trustees for their commitment to our success.

**Correspondence
and Board
Information,**
Open House

Staff welcomes all families to attend Open House on April 17, 2025, for all nine schools. Principals will provide further information to families about the evening at a future date.

**Correspondence
and Board
Information**

Mr. DeFigueiredo noted that there will not be a need for a report out of closed session.

Mrs. MacDonald had no comments.

Mrs. Jellings expressed her gratitude to Dr. Kawaguchi for the recognition and her kind words. She recounted that the last time she received flowers from the District. She passed them on to her dad, as she has no yard, and he has a green thumb. Those flowers have since bloomed and are thriving in her parents' yard. She thinks of the Board and the District when she visits their home, finding it beautiful. She reiterated her appreciation for the compliments, acknowledging that the Board members often must make tough decisions. However, she believes that the individuals who make up this District are of such high caliber that they work together and collaborate effectively.

Mrs. Jellings shared her experiences with the District from various perspectives—as a student, staff member, parent, Board member, and parent Board member. She has many cherished memories within the District. She thanked the District staff and gestured to those in attendance at the meeting, noting that she frequently sees District employees throughout the community—at the gym, school sites, and elsewhere. She emphasized that working with such exceptional individuals is both a blessing and a privilege, highlighting that it truly is a community.

Mr. Chase mentioned that it has been a long time since the last meeting, and he hopes everyone had a good holiday. He expressed his concern about the current situation in the county, noting that while we are facing challenges, especially with the wildfires, we are fortunate in our area. He shared that many of us have friends and family affected by these issues, and his heart goes out to those who have lost their homes. They will face difficult times ahead. He recalled a personal experience, mentioning that his parents lost their home in a wildfire and how difficult it was.

Mrs. Weinstein wished everyone a Happy New Year. She shared that she hoped everyone had a wonderful holiday and found some time to recharge.

Mrs. Weinstein shared that the news right now regarding the fires is devastating. She acknowledged that it is extremely difficult for our families with the power shut offs and we will continue to work to find solutions to keep our students safe and in school. She urged everyone to be safe during these challenging times. Mrs. Weinstein acknowledged the District staff who worked over the holiday break for their ongoing support. She recognized Ronaldo Garcia-Lopez, the District Maintenance & Operations Director, and his team for their hard work preparing classrooms over the break and all their efforts during the power shutoffs.

Mr. DeFigueiredo echoed the sentiments of his colleagues, sharing that he knows a woman that he works with who lost her home in Altadena due to the fire. She showed him photographs that were devastating to see, depicting the remains of her house and even her daughter's car. It is truly heartbreaking. He expressed hope that these events will come to an end soon while recognizing that the effects and impacts will linger for a long time for many people. We all stand together in these sentiments.

Mrs. MacDonald shared that she visited Maui during the holiday and witnessed the devastation that has affected the area. She shared that it has been a year and a half since the fire and, they have still not allowed building on the land. She shared that we can only imagine what this may mean for our area.

Mr. DeFigueiredo mentioned that the Santa Clarita Valley Trustees Association Meeting may need to be rescheduled if they cannot find an alternative location to hold the meeting.

**ITEMS FOR THE
February 12,
2024, MEETING
AT Valley View
Community
School**

Staff will present the Local Control and Accountability Plan Mid-Year Update and Budget Overview for Parents.

Closed Session
DeFigueiredo-Aye
Weinstein-Aye
Chase-Aye
MacDonald-Aye
Jellings-Aye

The motion was made by Mrs. Jellings, seconded by Mrs. Weinstein, and passed 5-0 by voice vote to adjourn to Closed Session at 8:47 PM for discussion regarding:

With respect to every item of business to be discussed in Closed Session pursuant to Section 54957.8 (i.e., property negotiations).

- Property Negotiations:
CONFERENCE WITH REAL PROPERTY NEGOTIATORS pursuant to Section 54956.8 of the Government Code:
Property: Proposed Skyline Ranch school site as identified by Tri Pointe, Developer
Agency negotiator: Dr. Catherine Kawaguchi, Superintendent; Michael Toy, Parker & Covert, LLP; Anthony J. Barron, Nixon Peabody LLP.
Negotiating parties: Skyline Ranch Developer, TriPointe
Under negotiation: Conditions, price and Terms of Payment

With respect to every item of business to be discussed in Closed Session pursuant to Section 54956.9 (i.e., potential litigation).

- Potential Litigation:
Conference with Legal Counsel/Potential Litigation (Government Code § 54956.9)

With respect to every item of business to be discussed in Closed Session pursuant to Section 54957 (i.e., Personnel).

- Personnel:
Public Employee Discipline/Dismissal/Release: Government Code Section 54957

With respect to every item of business to be discussed in Closed Session pursuant to Section 54957.6 (i.e., labor negotiations)

- Labor Negotiations

Adjournment
DeFigueiredo-Aye
Weinstein-Aye
Chase-Aye
MacDonald-Aye
Jellings-Aye

The motion was made by Mrs. MacDonald seconded by Mrs. Jellings, and passed 5-0 by voice vote to adjourn the Board Meeting at 10:17 PM.

February 12, 2025


Mr. Denis DeFigueiredo, President


Mrs. Shelley Weinstein, Clerk