

# SULPHUR SPRINGS UNION SCHOOL DISTRICT

Regular Meeting of the Governing Board

November 13, 2024

## MINUTES

### Meeting Location:

Sulphur Springs Community School  
16628 Lost Canyon Rd.  
Santa Clarita, CA 91387

### STAFF PRESENT:

Dr. Catherine Kawaguchi, Superintendent  
Dr. Joshua Randall, Deputy Superintendent, Business Services  
Dr. Jay Greenlinger, Assistant Superintendent, Personnel/Pupil Services  
Mrs. Julie McBride, Assistant Superintendent, Educational Services  
Ms. Nancy Raygoza, District Executive Secretary

### TRUSTEES PRESENT:

Mr. Ken Chase, President  
Mrs. Paola Jellings, Clerk  
Mr. Denis DeFigueiredo, Member  
Mrs. Lori MacDonald, Member  
Mrs. Shelley Weinstein, Member

**Call to Order,** Mr. Chase called the Regular Meeting to order at 7:11 PM and noted the roll.  
**Roll Call**

**Pledge of Allegiance** Maelyn Brown, sixth-grade student at Sulphur Springs Community School, led the Pledge of Allegiance.

**Approval of Agenda,** The motion was made by Mrs. Jellings seconded by Mrs. Weinstein, and passed 5-0 by voice vote to approve the Agenda.  
*Chase-Aye*  
*Jellings-Aye*  
*DeFigueiredo-Aye*  
*MacDonald-Aye*  
*Weinstein-Aye*

**APPROVAL OF MINUTES of the October 23, 2024, REGULAR MEETING** The motion was made by Mrs. MacDonald, seconded by Mrs. Jellings, and passed 5-0 by voice vote to approve the Minutes of the October 23, 2024, Regular Board Meeting.  
*Chase-Aye*  
*Jellings-Aye*  
*DeFigueiredo-Aye*  
*MacDonald-Aye*  
*Weinstein-Aye*

**Hearing Session,** Katie Palacios, Principal at Sulphur Springs Community School, and Assistant Principal, Veronica Mullen welcomed everyone in attendance and shared a presentation highlighting students, staff, and activities taking place at Sulphur Springs Community School.  
*Site Presentation – Sulphur Springs Community School*

The Board of Trustees, Katie Palacios, and Veronica Mullen presented certificates of recognition to the following individuals:

- Riana Kort - Classified Employee
- Cynthia Smith - Classified Employee
- Sophia Leao - Certificated Employee
- Janessa De Los Reyes - Certificated Employee

Mr. Chase announced a recess at 7:40 PM.

The meeting reconvened at 7:50 PM.

**Hearing Session,**  
*Advance Request(s) to  
Address the Board*

Mr. Chase asked if any advanced requests to address the Board had been received. There were no requests to address the Board.

**Hearing Session,**  
*Comments and/or  
Questions Regarding  
Agenda Items*

Mr. Chase asked if there were any comments or questions regarding agenda items. There were no comments or questions regarding agenda items.

**Consent Calendar,**  
*Chase-Aye  
Jellings-Aye  
DeFigueiredo-Aye  
MacDonald-Aye  
Weinstein-Aye*

The motion was made by Mrs. Jellings, seconded by Mrs. Weinstein, and passed 5-0 by voice vote to approve the Consent Calendar, as follows:

- Conference Action Report #24-19
- Field Trip Action Report #24-19
- Gift Action Report #24-19
- Personnel Action Report #24-19
- Board Policy 5145.12: Search And Seizure
- Consultant Agreement - Wildlife Learning Center - Pinetree Community School
- Santa Clarita Valley SELPA Facilities Use Memorandum of Understanding (2024-25)
- Consultant Agreement - Mobile Ed Productions, Inc. - Pinetree Community School
- Consultant Agreement - Balls and Whistles/dba Amazing Athletes - Expanded Learning Opportunities Program
- Consultant Agreement - Santa Clarita Water Agency - Canyon Springs Community School
- Consultant Agreement - Santa Clarita Water Agency - Fair Oaks Ranch Community School
- Consultant Agreement - Santa Clarita Water Agency - Golden Oak Community School
- Consultant Agreement - Santa Clarita Water Agency - Mitchell Community School
- Consultant Agreement - Santa Clarita Water Agency - Pinetree Community School
- All For Kids 24-25 MOU and Consultant Agreement
- Establish Dates, Hours, and Place(s) for the Board Meetings of the Governing Board, 2024-2025

**Conference  
Calendar,**  
*Summary of Successful  
CFD No. 2019-1 Bond  
Sale*

Khushroo Gheyara, Executive Vice President of Caldwell Flores Winters Inc. (CFW Inc.), provided the Board of Trustees with an overview and summary of the October 2024, bond issuance, supported by CFD No. 2019—1 revenues.

Mr. Gheyara shared that the District's 2024, Series A Bond Sale achieved several milestones, including the approval of legal documents, posting the Preliminary Official Statement, and a successful public sale of \$34,625,000 in bonds, generating approximately \$33.2 million in funding availability for project spending.

The Board of Trustees thanked Khushroo Gheyara, Caldwell Flores Winters, Inc. (CFW), and District staff for their work on the successful CFD No. 2019-1 Bond Sale.

**Action Calendar,**  
*Approval of the  
District's School  
Facilities  
Implementation Plan  
Chase-Aye  
Jellings-Aye  
DeFigueiredo-Aye  
MacDonald-Aye*

Dr. Kawaguchi shared with the Board of Trustees that at the October 23, 2024, Board Meeting, representatives from CFW and District staff shared a presentation regarding the Facilities Implementation Plan that included a review of the District's existing school facilities, proposed improvement projects by school site, estimated cost of the improvements, and possible sources of funding.

The proposed Facilities Implementation Plan reflects the District's vision for educational initiatives to support further and enhance students' learning.

The motion was made by Mrs. Weinstein, seconded by Mrs. MacDonald, and passed 5-0 by voice vote to approve the District's School Facilities Implementation Plan.

**Action Calendar,**  
*Approval of Design  
Option 1 for the New  
School Located in the  
Skyline Ranch  
Community*  
Chase-Aye  
Jellings-Aye  
DeFigueiredo-Aye  
MacDonald-Aye  
Weinstein-Aye

Dr. Randall welcomed Scott Gaudineer, President of Flewelling & Moody, and Daniel Clem, Vice President of TELACU Construction Management. Mr. Gaudineer presented Design Option 1 for the new school in the Skyline Ranch Community to the Board of Trustees for approval. This approval will allow Flewelling & Moody to continue with the design of the project. It marks the final step in the Programming Phase, enabling the architect to move forward into the Schematic Design phase.

The motion was made by Mrs. Weinstein, seconded by Mr. DeFigueiredo, and passed 5-0 by voice vote to approve the Design Option 1 for the new school located in the Skyline Ranch Community.

**Action Calendar,**  
*Approval of PBK  
Architect's Addendum  
#1: New Fire Alarm  
System at Canyon  
Springs Community  
School*  
Chase-Aye  
Jellings-Aye  
DeFigueiredo-Aye  
MacDonald-Aye  
Weinstein-Aye

Dr. Randall and Mr. Clem shared with the Board of Trustees that Addendum #1: The New Fire Alarm System at Canyon Springs Community School will allow PBK Architects to provide design and architectural services for the Fire Alarm System Upgrade Project.

The motion was made by Mrs. MacDonald, seconded by Mrs. Weinstein, and passed 5-0 by voice vote to approve the PBK Architect's Addendum #1: New Fire Alarm System at Canyon Springs Community School.

**Action Calendar,**  
*Approval of TELACU  
Construction  
Management's Work  
Authorization No. 2*  
Chase-Aye  
Jellings-Aye  
DeFigueiredo-Aye  
MacDonald-Aye  
Weinstein-Aye

Dr. Randall presented the Addendum to the Board of Trustees, allowing TELACU Construction Management to provide preconstruction and construction management services for the Canyon Springs Community School Fire Alarm System Upgrade Project.

The motion was made by Mrs. MacDonald, seconded by Mr. DeFigueiredo, and passed 5-0 by voice vote to approve the TELACU Construction Management's Work Authorization No. 2.

**Action Calendar,**  
*Resolution R-24-64 of  
the Board of Trustees  
of the Sulphur Springs  
Union School District to  
Participate in the Zero-  
Emission School Bus  
and Infrastructure  
Project*  
Chase-Aye  
Jellings-Aye  
DeFigueiredo-Aye  
MacDonald-Aye  
Weinstein-Aye

Dr. Randall informed the Board of Trustees that staff has applied for a Zero-Emission School Bus and Infrastructure Project grant to purchase zero-emission school buses, following Resolution R-24-32 approved on May 22, 2024. He shared that the District can acquire three Type A/C zero-emission buses to replace three diesel buses. Resolution R-24-64 is also recommended to approve an agreement with CALSTART. The District has previously engaged in grant programs to modernize its school bus fleet and reduce operating costs.

The motion was made by Mr. DeFigueiredo, seconded by Mrs. Jellings, and passed 5-0 by voice vote to approve the Resolution R-24-64 of the Board of Trustees of the Sulphur Springs Union School District to Participate in the Zero-Emission School Bus and Infrastructure Project.

**Action Calendar,**  
*Resolution R-24-65  
State Preschool  
Continued Funding  
Application 2025-2026*  
Chase-Aye  
Jellings-Aye

Mrs. Julie McBride, Assistant Superintendent of Educational Services, informed the Board of Trustees about the annual submission of the State Preschool Continued Funding Application. The District plans to operate a State Preschool Program at Canyon Springs, Leona Cox, and Mint Canyon Community Schools for the 2025-2026 academic year. She recommended that the Board of Trustees approve Resolution R-24-65 for the State Preschool Continued Funding Application for 2025-2026.

DeFigueiredo-Aye  
MacDonald-Aye  
Weinstein-Aye

The motion was made by Mrs. Jellings, seconded by Mrs. MacDonald, and passed 5-0 to approve Resolution R-24-65 State Preschool Continued Funding Application 2025-2026.

**Action Calendar,**  
*Approval of the Revised  
Vision and Mission  
Statements for the  
Sulphur Springs Union  
School District*  
Chase-Aye  
Jellings-Aye  
DeFigueiredo-Aye  
MacDonald-Aye  
Weinstein-Aye

Dr. Kawaguchi presented the final revised Vision and Mission Statements to the Board of Trustees for approval. She shared that the statements support the District's educational programs and align with the Local Control and Accountability Plan (LCAP). The Vision Statement guides staff in promoting student success, while the Mission Statement emphasizes "All students learning at high levels," focusing on achieving grade-level standards or higher. The District is dedicated to creating a learning system that allows all students to excel.

The motion was made by Mr. DeFigueiredo, seconded by Mrs. Weinstein, and passed 5-0 to approve the Revised Vision and Mission Statements for the Sulphur Springs Union School District.

**Action Calendar,**  
*Business Services  
Report #24-19*  
Chase-Aye  
Jellings-Aye  
DeFigueiredo-Aye  
MacDonald-Aye  
Weinstein-Aye

The motion was made by Mrs. Jellings, seconded by Mrs. MacDonald, and passed 5-0 by voice vote to approve the Business Services Report #24-19.

**Correspondence  
and Board  
Information**  
*Winter Choir Concerts*

The District will be hosting Winter Choir Concerts on December 9th, December 11th and December 12th. Staff and families are welcome to attend.

**Correspondence  
and Board  
Information**

Mrs. Weinstein expressed her gratitude for the motorized screen that can be fully raised on the Sulphur Springs Community School stage. She discussed her attendance at the SCV Education Foundation's 3rd Annual Touch-A-Truck event, describing it as a great community event featuring police cars, cement trucks, and buses. Mrs. Weinstein suggested that next year, it would be beneficial to consider promoting our schools, and showcasing our buses, and distributing informational materials.

Mrs. MacDonald had no comments and wished everyone a wonderful Thanksgiving.

Mr. DeFigueiredo shared that he had the opportunity to visit his son and daughter-in-law in Boston and spend time with his son's family over the weekend. He found it interesting to see how the child he once worried about is now a father himself, asking how to manage concerns about their children's education, the school district, and their kids' teachers. It was a fun opportunity for him to sit down with his son and daughter-in-law to discuss the advantages of a public education and why some might choose it over other options. Mr. DeFigueiredo shared that this discussion made him incredibly proud of our District in many ways. He expressed his pride and gratitude for the excellent staff and leadership dedicated to their roles as educators and leaders, holistically making things happen. He shared that he is very grateful for what we have here in the District.

Mrs. Jellings had no comments but expressed her hope that everyone takes time off during the Thanksgiving break.

Mr. Chase had no comments but wished everyone a happy Thanksgiving.

Mrs. McBride announced the dates and locations for the Winter Choir Concerts:

December 9, 2024, at 7:00 PM  
Mitchell Community School MPR  
Featuring choir students from Mitchell, Canyon Springs, and Sulphur Springs.

December 11, 2024, at 7:00 PM  
Fair Oaks Ranch Community School MPR  
Featuring choir students from Fair Oaks Ranch and Golden Oak.

December 12, 2024, at 7:00 PM  
Pinetree Community School MPR  
Featuring choir students from Pinetree, Mint Canyon, Leona Cox, and Valley View.

**ITEMS FOR THE  
December 11,  
2024, MEETING AT  
Sulphur Springs  
Union School  
District  
Administrative  
Offices**

At the December 11, 2024, Governing Board Meeting, staff will provide the 2024-2025 First Interim Financial Report.

**Closed Session**  
*Chase-Aye*  
*Jellings-Aye*  
*DeFigueiredo-Aye*  
*MacDonald-Aye*  
*Weinstein-Aye*

The motion was made by Mrs. Jellings, seconded by Mrs. Weinstein, and passed 5-0 by voice vote to adjourn to Closed Session at 9:06 PM for discussion regarding:

With respect to every item of business to be discussed in Closed Session pursuant to Section 54957 (i.e., Personnel).

- Personnel:  
Public Employee Discipline/Dismissal/Release: Government Code Section 5495

**Reconvene to Open  
Session**  
*Chase-Aye*  
*Jellings-Aye*  
*DeFigueiredo-Aye*  
*MacDonald-Aye*  
*Weinstein-Aye*

The motion was made by Mrs. MacDonald, seconded by Mrs. Weinstein, and passed 5-0 by voice vote to adjourn to Reconvene to Open Session at 9:16 PM.

**Report Of Closed  
Session**

In closed session, the Board approved by a unanimous vote, with no abstentions, the resignation of employee NH6261145 by agreement, from the position of Noon Supervisor, effective immediately. In exchange for Employee NH6261145's resignation and release of any and all claims, the District will agree not to pursue suspension and dismissal charges against the employee.

The roll-call vote was as follows:

Ayes: Mrs. Weinstein, Mrs. MacDonald, Mrs. Jellings, Mr. DeFigueiredo, Mr. Chase

**Reconvene to  
Closed Session**  
*Chase-Aye*  
*Jellings-Aye*  
*DeFigueiredo-Aye*  
*MacDonald-Aye*  
*Weinstein-Aye*

The motion was made by Mrs. Weinstein, seconded by Mrs. MacDonald, and passed 5-0 by voice vote to adjourn to Closed Session at 9:17 PM for discussion regarding:

With respect to every item of business to be discussed in Closed Session pursuant to Section 54957 (i.e., Personnel).

- Personnel:

Public Employee Discipline/Dismissal/Release: Government Code Section 54957

With respect to every item of business to be discussed in Closed Session pursuant to Section 54957.6 (i.e., labor negotiations)

- Labor Negotiations

With respect to every item of business to be discussed in Closed Session pursuant to Section 54957.8 (i.e., property negotiations).

- Property Negotiations

With respect to every item of business to be discussed in Closed Session pursuant to Section 54956.9 (i.e., potential litigation).

- Potential Litigation

**Adjournment**

*Chase-Aye*

*Jellings-Aye*

*DeFigueiredo-Aye*

*MacDonald-Aye*

*Weinstein-Aye*

The motion was made by Mrs. Jellings seconded by Mrs. MacDonald, and passed 5-0 by voice vote to adjourn the Board Meeting at 11:00 PM.

December 11, 2024



Mr. Ken Chase, President



Mrs. Paola Jellings, Clerk