

SULPHUR SPRINGS UNION SCHOOL DISTRICT

Regular Meeting of the Governing Board

March 12, 2025

MINUTES

Meeting Location:

Sulphur Springs Union School District
27000 Weyerhaeuser Way
Santa Clarita, CA 91351

STAFF PRESENT:

Dr. Catherine Kawaguchi, Superintendent
Dr. Joshua Randall, Deputy Superintendent, Business Services
Dr. Jay Greenlinger, Assistant Superintendent, Personnel/Pupil Services
Mrs. Julie McBride, Assistant Superintendent, Educational Services
Ms. Nancy Raygoza, District Executive Secretary

TRUSTEES PRESENT:

Mr. Denis DeFigueiredo, President
Mrs. Shelley Weinstein, Clerk
Mr. Ken Chase, Member
Mrs. Lori MacDonald, Member
Mrs. Paola Jellings, Member

Call to Order, Roll Call

Mr. DeFigueiredo called the Regular Meeting to order at 7:05 PM and noted the roll.

Pledge of Allegiance

Dung McDowell, sixth-grade teacher at Mint Canyon, led the Pledge of Allegiance.

Approval of Agenda,

*DeFigueiredo-Aye
Weinstein-Aye
Chase-Aye
MacDonald-Aye
Jellings-Aye*

The motion was made by Mr. Chase seconded by Mrs. MacDonald, and passed 5-0 by voice vote, to approve the Agenda.

APPROVAL OF MINUTES of the February 26, 2025, REGULAR MEETING

*DeFigueiredo-Aye
Weinstein-Aye
Chase-Aye
MacDonald-Aye
Jellings-Aye*

The motion was made by Mrs. Weinstein, seconded by, Mrs. Jellings and passed 5-0 by voice vote, to approve the Minutes of the February 26, 2025, Regular Board Meeting.

Hearing Session, Advance Request(s) to Address the Board

Mr. DeFigueiredo asked if any advanced requests to address the Board had been received. There were no requests to address the Board.

Hearing Session, Comments and/or Questions Regarding Agenda Items

Mr. DeFigueiredo asked if there were any comments or questions regarding agenda items. There were no comments or questions regarding agenda items.

Consent Calendar,

*DeFigueiredo-Aye
Weinstein-Aye
Chase-Aye*

The motion was made by Mrs. Weinstein, seconded by Mr. Chase, and passed 5-0 by voice vote, to approve the Consent Calendar, as follows:

- Conference Action Report #25-04

- Field Trip Action Report #25-04
- Gift Action Report #25-04
- Personnel Action Report #25-04
- Consideration of Approval of the Purchase Agreement with Solution Tree, Inc.
- Consultant Agreement - Parker-Anderson Enrichment - Expanded Learning Opportunities Program
- Consultant Agreement - Balls and Whistles/dba Amazing Athletes - Expanded Learning Opportunities Program
- Consultant Agreement - Sky High Enrichment, Inc. - Expanded Learning Opportunities Program
- Consultant Agreement - Museum Associates dba Los Angeles County Museum of Art (LACMA) - Sulphur Springs Community School
- Consultant Agreement - Christy Lewis - Fair Oaks Ranch Community School
- Board Policy and Administrative Regulation 4119.11 Sex Discrimination and Sex-Based Harassment
- Administrative Regulation 4119.12 Title IX Sex Discrimination and Sex-Based Harassment Complaint Procedures
- Board Policy and Administrative Regulation 4219.11 Sex Discrimination and Sex-Based Harassment
- Administrative Regulation 4219.12 Title IX Sex Discrimination and Sex-Based Harassment Complaint Procedures
- Board Policy and Administrative Regulation 4319.11 Sex Discrimination and Sex-Based Harassment
- Administrative Regulation 4319.12 Title IX Sex Discrimination and Sex-Based Harassment Complaint Procedures
- Disposal of Surplus/Obsolete Materials

**Conference
Calendar,**
*Mild/Moderate
Preschool
Developmental
Curriculum Adoption
Update*

Mrs. Julie McBride, Assistant Superintendent of Educational Services, presented an update on the adoption of the Mild/Moderate Preschool Developmental Curriculum to the Board of Trustees. The Sulphur Springs Union School District has been reviewing, and piloting, a research-based and standards-aligned developmental preschool curriculum for our Mild/Moderate Preschool classes. The Board received additional updates on the adoption process and provided feedback.

**Conference
Calendar,**
*Smart Sites Website
Review*

Dr. Joshua Randall, the Deputy Superintendent of Business Services, presented the Smart Sites Website Review to the Board of Trustees. The staff has evaluated the website service needs of the District and explored options that would best meet those needs. The presentation detailed the services offered by Smart Sites (ParentSquare) as a potential provider for the District's website requirements. The Board provided feedback and recommended bringing a Smart Sites agreement to a future board meeting.

Action Calendar,
*Recommendation for
Adoption: Frog
Street, a Transitional
Kindergarten
Developmental
Curriculum*
*DeFigueiredo-Aye
Weinstein-Aye
Chase-Aye
MacDonald-Aye
Jellings-Aye*

Mrs. McBride presented to the Board of Trustees the recommendation to adopt Frog Street as the developmental curriculum for Transitional Kindergarten students starting in the 2025–2026 school year.

Educational Services Administrators collaborated with teachers to review and pilot several options during the 2023–2024 and 2024–2025 school years, including Benchmark Advanced, Creative Curriculum, and Frog Street. After evaluation, they identified the most effective state-approved curriculum to align with the California Transitional Kindergarten Learning Foundations, which support early learning across various areas including math, language and literacy, science, social-emotional development, health, and the arts.

The motion was made by Mrs. MacDonald, seconded by, Mrs. Weinstein and passed 5-0 by voice vote, to approve the adoption of Frog Street, a Transitional Kindergarten Developmental Curriculum.

Action Calendar,
*Comprehensive
School Safety Plans
DeFigueiredo-Aye
Weinstein-Aye
Chase-Aye
MacDonald-Aye
Jellings-Aye*

Dr. Jay Greenlinger, Assistant Superintendent of Personnel and Pupil Services, invited Dr. Eric Guerrero, Director of Personnel and Pupil Services, to present the Comprehensive School Safety Plans to the Board of Trustees. California public schools must develop these plans to address safety concerns, which the Board reviews and approves annually for compliance with state laws. Dr. Greenlinger expressed his gratitude to Dr. Guerrero for his efforts in collaborating with each principal to prepare these plans.

Dr. Guerrero reviewed the nine safety plans, highlighting training from the Los Angeles County Office of Education, legislative requirements, and consultations with principals and local law enforcement. These plans are based on several data points such as suspension rates, behavior referrals, attendance statistics, and local crime data.

The motion was made by Mr. Chase, seconded by Mrs. MacDonald, and passed 5-0 by voice vote, to approve the Comprehensive School Safety Plans as presented.

Action Calendar,
*Second Interim
Financial Report
DeFigueiredo-Aye
Weinstein-Aye
Chase-Aye
MacDonald-Aye
Jellings-Aye*

Dr. Randall and Mrs. Cristina Fiock, the Executive Director of Fiscal Services, presented the Second Interim Report to the Board of Trustees. School districts are required to file two Interim Reports during each fiscal year to assess the Local Educational Agency's (LEA) financial health. The Second Interim Report is due on March 17, 2025, covering the period that ends on January 31, 2025.

The motion was made by Mr. Chase, seconded by Mrs. Weinstein, and passed 5-0 by voice vote, to approve the Second Interim Financial Report as presented.

Dr. Greenlinger announced that the next two agenda items pertain to the School Calendar for the 2025-26 and 2026-27 school years.

Action Calendar,
*School Year
Calendar 2025-
2026
DeFigueiredo-Aye
Weinstein-Aye
Chase-Aye
MacDonald-Aye
Jellings-Aye*

Dr. Greenlinger shared that there is an important change to note on the school calendars: for these upcoming school years, all schools will continue to release students early on Wednesdays to provide teachers with professional development and collaboration time. Every Wednesday, students will be released 1 hour and 50 minutes early, instead of the current 1-hour early release.

In addition, Dr. Greenlinger stated that to ensure that the impact on yearly instructional minutes is minimal, the calendar will also reduce the total number of minimum days from 11 to 7. Additionally, instructional time on minimum days will be increased to match the early release time on Wednesdays. Furthermore, the usual 60 minutes for recess and lunch will be reduced to a 35-minute brunch each Wednesday. These changes will result in a yearly instructional minute change that equates to less than one minute per day.

Dr. Greenlinger shared that both bargaining units and management reviewed the calendar for the 2025-2026 school year. The Board of Trustees expressed appreciation between District Staff and representatives from SSDTA and CSEA Chapter #298 for their hard work on the District calendar.

The motion was made by Mrs. Weinstein, seconded by Mrs. Jellings, and passed 5-0 by voice vote, to approve the School Year Calendar 2025-2026.

Action Calendar,
*School Year
Calendar 2026-
2027
DeFigueiredo-Aye
Weinstein-Aye
Chase-Aye
MacDonald-Aye
Jellings-Aye*

Dr. Greenlinger shared that both bargaining units and management reviewed the calendar for the 2026-2027 school year. The Board of Trustees expressed their appreciation between representatives from SSDTA and CSEA Chapter #298 and District Staff for taking time to review the District calendar for 2026-2027 school year.

The motion was made by Mrs. MacDonald, seconded by Mr. Chase, and passed 5-0 by voice vote, to approve the School Year Calendar 2026-2027.

Action Calendar,
*Declaration of Need
for Fully Qualified
Educators
DeFigueiredo-Aye
Weinstein-Aye
Chase-Aye
MacDonald-Aye
Jellings-Aye*

Dr. Greenlinger presented the Declaration of Need for Fully Qualified Educators to the Board of Trustees. He explained that this document must be submitted to the County Office. It allows the Board to approve permits or waivers for teachers with incomplete credentials. He noted that the District often hires teachers who are in the process of completing their credential programs, and having an approved Declaration of Need is essential for securing those waivers. To err on the side of caution, the District typically estimates a higher number of required permits than what is actually expected to be used.

He also mentioned that the document includes Single Subject credentials since the District is now hiring credentialed music teachers.

This Declaration of Need for Fully Qualified Educators for the 2025-2026 school year is being submitted in anticipation of the requirements for the upcoming year.

The motion was made by Mrs. Jellings, seconded by Mr. Chase, and passed 5-0 by voice vote, to approve the Declaration of Need for Fully Qualified Educators.

Action Calendar,
*SIS Hubbe Inc.
Vendor Agreement -
State Preschool
DeFigueiredo-Aye
Weinstein-Aye
Chase-Aye
MacDonald-Aye
Jellings-Aye*

Mrs. McBride presented the SIS Hubbe Inc. Vendor Agreement for State Preschool to the Board of Trustees. SIS Hubbe is a browser-based web application with a centralized database that tracks, measures, stores, and reports the data necessary for implementing and managing a successful program. It is designed to assist agencies in effectively administering their California State Preschool Program (CSPP and CCTR) reports and reporting outcomes to the California Department of Education.

The motion was made by Mrs. MacDonald, seconded by Mrs. Jellings, and passed 5-0 by voice vote, to approve the SIS Hubbe Inc. Vendor Agreement for State Preschool.

Action Calendar,
*Business Services
Report #25-04
DeFigueiredo-Aye
Weinstein-Aye
Chase-Aye
MacDonald-Aye
Jellings-Aye*

The motion was made by Mr. Chase, seconded by Mrs. Jellings, and passed 5-0 by voice vote, to approve Business Services Report #25-04.

**Correspondence
and Board
Information,**
*Many Families, One
Community Family
Resource Fair -
March 15, 2025*

The Sulphur Springs Union School District and William S. Hart Union High School District are partnering to host the ninth annual Many Families, One Community Family Resource Fair, held at Golden Valley High School on March 15, 2025. Families can check in starting at 9:00 AM, and the event begins at 9:30 AM in the theater. Choir students from both Districts will join together to sing various numbers. Then, the Resource Fair will open with the opportunity to visit over 60 resource booths and attend two sessions focused on academic and social/emotional wellness.

**Correspondence
and Board
Information**

Mrs. Jellings had no comments.

Mrs. MacDonald shared as a teacher herself, that her heart goes out to teachers affected by inclement weather.

Mr. Chase had no comments.

Mrs. Weinstein shared that the Sulphur Springs Community School Spelling Bee was wonderful. It was great to see students so engaged and excited about the event. The upper grades competed in the morning, and a fourth grader won. The lower grades competed in the afternoon, and the winner of the second-grade spelling bee was a newcomer

student whose first language was not English. All of the students were very supportive and well-behaved. They had a great time. Everyone is looking forward to the District Spelling Bee.

Mr. DeFigueiredo shared with Mrs. McBride that there should be a return of Math Field Day, which would be a lot of fun!

Mr. DeFigueiredo congratulated the District staff members who received recognition at the ACSA Awards. He believes the recognition is well-deserved, and while he may be biased, he thinks we have the best staff in every respect. It's wonderful to see our phenomenal staff acknowledged publicly.

Dr. Kawaguchi expressed her excitement at recognizing the District staff and announced that Nancy Raygoza, District Executive Secretary, was among the District staff members who received recognition at the ACSA Awards.

Dr. Kawaguchi acknowledged Mr. Sal Frias, the Principal of Golden Valley High School, for his excellent work preparing for the Many Families, One Community Family Resource Fair. Dr. Kawaguchi noted that they have been communicating daily regarding the event.

Dr. Kawaguchi thanked all District staff members for their hard work in getting ready for the Many Families, One Community Family Resource Fair, which will take place on Saturday, March 15, 2025, at Golden Valley High School.

ITEMS FOR THE
March 26, 2025,
MEETING AT
Leona Cox
Community
School

Staff will recognize a few students from Sulphur Springs Community School for their amazing work in filming the Public Service Announcement for the Many Families One Community Family Resource Fair.

Mr. DeFigueiredo announced that there would be no report from Closed Session, so there was no need to reconvene to the Open Session as scheduled on the agenda.

Closed Session
DeFigueiredo-Aye
Weinstein-Aye
Chase-Aye
MacDonald-Aye
Jellings-Aye

The motion was made by Mrs. Jellings, seconded by Mrs. Weinstein, and passed 5-0 by voice vote, to adjourn to Closed Session at 8:20 PM for discussion regarding:

With respect to every item of business to be discussed in Closed Session pursuant to Section 54957 (i.e., Personnel).

- Personnel:

Public Employee Discipline/Dismissal/Release: Government Code Section 54957

With respect to every item of business to be discussed in Closed Session pursuant to Section 54957.8 (i.e., property negotiations).

- Property Negotiations

With respect to every item of business to be discussed in Closed Session pursuant to Section 54956.9 (i.e., potential litigation).

- Potential Litigation


With respect to every item of business to be discussed in Closed Session pursuant to Section 54957.6 (i.e., labor negotiations)

- Labor Negotiations

Adjournment
DeFigueiredo-Aye
Weinstein-Aye
Chase-Aye
MacDonald-Aye
Jellings-Aye

The motion was made by Mrs. Jellings seconded by Mrs. MacDonald, and passed 5-0 by voice vote, to adjourn the Board Meeting at 9:58 PM.

March 26, 2025


Mr. Denis DeFigueiredo, President
Mrs. Shelley Weinstein, Clerk