

# SULPHUR SPRINGS UNION SCHOOL DISTRICT

## Regular Meeting of the Governing Board

June 11, 2025

### MINUTES

#### Meeting Location:

Sulphur Springs Union School District  
27000 Weyerhaeuser Way  
Santa Clarita, CA 91351

#### STAFF PRESENT:

Dr. Catherine Kawaguchi, Superintendent  
Dr. Joshua Randall, Deputy Superintendent, Business Services  
Mrs. Julie McBride, Assistant Superintendent, Educational Services  
Ms. Nancy Raygoza, District Executive Secretary

#### TRUSTEES PRESENT:

Mr. Denis DeFigueiredo, President  
Mrs. Shelley Weinstein, Clerk  
Mr. Ken Chase, Member  
Mrs. Lori MacDonald, Member  
Mrs. Paola Jellings, Member

**Call to Order,** Mr. DeFigueiredo called the Regular Meeting to order at 7:02 PM and noted the roll.  
**Roll Call**

**Pledge of Allegiance** Dr. Catherine Kawaguchi, Superintendent, led the Pledge of Allegiance.

**Approval of Agenda,** The motion was made by Mr. Chase, seconded by Mrs. MacDonald, and passed 5-0 by voice vote to approve the  
*DeFigueiredo-Aye*  
*Weinstein-Aye*  
*Chase-Aye*  
*MacDonald-Aye*  
*Jellings-Aye*  
**Agenda.**

**APPROVAL OF MINUTES of the May 28, 2025, REGULAR MEETING** The motion was made by Mrs. Jellings, seconded by, Mrs. Weinstein and passed 5-0 by voice vote, to approve the Minutes of the May 28, 2025, Regular Board Meeting.

*DeFigueiredo-Aye*  
*Weinstein-Aye*  
*Chase-Aye*  
*MacDonald-Aye*  
*Jellings-Aye*

**Hearing Session,** Mr. DeFigueiredo welcomed community partner Mariam Nasiry with California Credit Union. Dr. Kawaguchi shared that the California Credit Union has been partnering with the District for years now to recognize certificated and classified staff members for their hard work and dedication to the students in the District. Ms. Nasiry shared that she is grateful for the partnership, and that it is a great program.  
*California Credit Union*  
*Staff Recognition*

The Superintendent and Executive Cabinet members selected three District Office employees to be recognized for their contributions to the District. The Board of Trustees and Dr. Kawaguchi recognized the following staff members:

- Irma Pacias, Human Resources Specialist
- Cruz Navarro, Interpreter/Translator
- Isiah Manick, Technology Support Technician I

Each immediate supervisor of the three selected District Office employees spoke to their hard work and dedication. The Board of Trustees thanked Ms. Nasiry for the partnership and support for the staff recognition program, and the California Credit Union sponsorship of other staff events.

**Hearing Session,**  
*Public Hearing for  
Sulphur Springs Union  
School District's 2025-  
2026 Proposed Local  
Control and  
Accountability Plan*

Mr. DeFigueiredo opened a Public Hearing Session at 7:15 PM for the purpose of hearing comments and responding to questions regarding the Sulphur Springs Union School District's 2025-2026 Proposed Local Control and Accountability Plan. As there were no written or verbal comments or questions, the Public Hearing was closed at 7:16 PM.

**Hearing Session,**  
*Public Hearing for  
Sulphur Springs Union  
School District's 2025-  
2026 Proposed Budget  
and Multi-Year  
Projections*

Mr. DeFigueiredo opened a Public Hearing Session at 7:16 PM for the purpose of hearing comments and responding to questions regarding the Sulphur Springs Union School District's 2025-2026 Proposed Budget and Multi-Year Projections. As there were no written or verbal comments or questions, the Public Hearing was closed at 7:17 PM.

**Hearing Session,**  
*Advance Request(s) to  
Address the Board*

Mr. DeFigueiredo asked if any advanced requests to address the Board had been received. There were no requests to address the Board.

**Hearing Session,**  
*Comments and/or  
Questions Regarding  
Agenda Items*

Mr. DeFigueiredo asked if there were any comments or questions regarding agenda items. There were no comments or questions regarding agenda items.

**Consent Calendar,**  
*DeFigueiredo-Aye  
Weinstein-Aye  
Chase-Aye  
MacDonald-Aye  
Jellings-Aye*

The motion was made by Mrs. Weinstein, seconded by Mr. Chase, and passed 5-0 by voice vote, to approve the Consent Calendar, as follows:

- Conference Action Report #25-10
- Field Trip Action Report N/A
- Gift Action Report #25-10
- Personnel Action Report #25-10
- Resolution R-25-24: Temporary Transfers from the School Pools Fund Maintained by the Los Angeles County Treasurer
- Resolution R-25-25 Authorization for Interfund Transfers for 2025-26
- Resolution R-25-26: Transfer of Funds to pay COP Debt Service
- Resolution R-25-27 Annual Delegation of Administrative Authority to Process Routine Budget Revisions, Adjustments, and Transfer
- Authorization of Appropriation Transfers
- Consideration of Approval of the Purchase Agreement with Solution Tree Inc. - CAPS Training 2025-26, Year 2
- Approval of R. Jensen Inc. to Provide Construction Services for the Canyon Springs Community School Classroom Removal Project
- Approval of R. Jensen Inc. to Provide Construction Services for the Canyon Springs Community School Additional Bathroom Project
- Hart Induction Program and Sulphur Springs Union School District Agreement 2025-2026
- Memorandum of Understanding Between Sulphur Springs Union School District and Sulphur Springs District Teachers Association - Scholars@Home
- Memorandum of Understanding Between Sulphur Springs Union School District and Point Loma Nazarene University - School Counseling
- Memorandum of Understanding between Sulphur Springs Union School District and Sulphur Springs District Teachers Association Regarding Moderate/Severe (ESN) Teacher Signing Bonuses

- Memorandum of Understanding Between Sulphur Springs Union School District and California State University, Northridge (CSUN)-Student Teachers
- Disposal of Surplus/Obsolete Materials
- Approval of CSM Consulting, Inc. for E-Rate Compliance Services
- Consultant Agreement - Canela Software Inc. - Sulphur Springs Union School District
- Consultant Agreement - Arcadia Audiometric Associates Inc.-Sulphur Springs Union School District
- Consultant Agreement-Vision Screening Services, AKA Wayne Hoeft, OD-Sulphur Springs Union School District

**Conference Calendar,**

*Proposed Local Control and Accountability Plan for the 2025-2026 School Year*

Dr. Kawaguchi and Mrs. Julie McBride, the Assistant Superintendent, Educational Services, presented the Proposed Local Control and Accountability Plan (LCAP) for the 2025-2026 school year to the Board of Trustees. Dr. Kawaguchi provided an overview of the District's proposed LCAP, highlighting key aspects such as goals, actions, services, measurable outcomes, and collaboration with educational partners. Dr. Kawaguchi shared that the plan has been presented to various Educational Partner meetings and all questions and comments are posted on the District's website.

The Board of Trustees expressed their gratitude to the staff for their hard work on the plan.

**Conference Calendar,**

*Sulphur Springs Union School District's 2025-26 Proposed Budget and Multi-Year Projections*

Dr. Joshua Randall, Deputy Superintendent, Business Services, and Mrs. Cristina Fiock, Executive Director, Fiscal Services, presented the proposed budget for the 2025-2026 school year to the Board of Trustees. They reviewed the budget assumptions used to develop the adopted budget for 2025-2026, along with projections for enrollment and Average Daily Attendance (ADA). Additionally, they discussed multi-year projections for both unrestricted and restricted funds.

**Conference Calendar,**

*Board Policy 5131.8: Mobile Communication Devices*

Dr. Randall presented Board Policy 5131.8: Mobile Communication Devices to the Board of Trustees. He noted that since the first reading of this policy during the regular meeting on March 26, 2025, he and Dr. Kawaguchi have reviewed the policy with educational partners at various advisory committee meetings to gather input and feedback.

Dr. Randall mentioned that the discussions revealed strong support for the policy, along with a request for clarification regarding smartwatches—specifically whether they should be treated the same as smartphones, given that they can be kept in students' backpacks. Additionally, there was a request to specify that smartphones are not to be used on school buses. The clarification also includes considerations for students under a 504 plan, indicating that there may be exceptions regarding the use of smartphones and smartwatches in those circumstances.

The Board of Trustees posed questions and offered suggestions about Board Policy 5131.8: Mobile Communication Devices. Mr. DeFigueiredo requested that the District address the questions and recommendations made and bring the resulting information back to a future meeting for potential approval.

**Action Calendar,**

*School Plans for Student Achievement, 2025-2026 School Year  
DeFigueiredo-Aye  
Weinstein-Aye  
Chase-Aye  
MacDonald-Aye  
Jellings-Aye*

Mrs. McBride provided the Board of Trustees with details about the nine School Plans for Student Achievement for the 2025-2026 school year. She highlighted that the principals worked together with staff and parents—educational partners—to create the Plans aimed at enhancing student achievement while meeting the compliance criteria set by the California Department of Education.

The motion was made by Mrs. Weinstein, seconded by Mrs. Jellings, and passed 5-0 by voice vote, to approve the nine School Plans for Student Achievement, for the 2025-2026 School Year.

**Action Calendar,**  
*Recommendation for  
Adoption: Multitudes -  
Reading Difficulties Risk  
Screener for Students in  
Kindergarten through  
Second Grade*  
DeFigueiredo-Aye  
Weinstein-Aye  
Chase-Aye  
MacDonald-Aye  
Jellings-Aye

Mrs. McBride recommended adopting the Multitudes Reading Difficulties Risk Screener for students in kindergarten through second grade. She explained that the District has conducted a review and pilot program for this screener. According to Senate Bill 114, schools are required to screen students in kindergarten through second grade for reading difficulties starting in the 2025-2026 school year. After reviewing and piloting three different screeners, Mrs. McBride concluded that the Multitudes screener is the best option for the District.

The motion was made by Mrs. MacDonald, seconded by Mrs. Jellings, and passed 5-0 by voice vote, to approve the Adoption of Multitudes - Reading Difficulties Risk Screener for Students in Kindergarten through Second Grade.

**Action Calendar,**  
*2025-26 Consolidated  
Application*  
DeFigueiredo-Aye  
Weinstein-Aye  
Chase-Aye  
MacDonald-Aye  
Jellings-Aye

Dr. Kawaguchi presented the 2025-26 Consolidated Application to the Board of Trustees, outlining the District's plans to apply for various state and federal categorical funding programs, including Title I, Title II, Title III, and Title IV. The submission ensures compliance with legal assurances for these programs and confirms that funds will be used appropriately for the upcoming school year.

The motion was made by Mr. Chase, seconded by Mrs. Jellings, and passed 5-0 by voice vote, to approve the 2025-26 Consolidated Application.

**Action Calendar,**  
*Recommendation to  
Approve the Master  
Plan for English  
Language Learners,  
2025-2026*  
DeFigueiredo-Aye  
Weinstein-Aye  
Chase-Aye  
MacDonald-Aye  
Jellings-Aye

Mr. DeFigueiredo requested that the recommendation to approve the Master Plan for English Language Learners for the 2025-2026 school year be brought back to a future meeting.

The motion was made by Mrs. Jellings, seconded by Mrs. MacDonald, and passed 5-0 by voice vote to bring the recommendation to approve the Master Plan for English Language Learners for the 2025-2026 school year to a future meeting.

**Action Calendar,**  
*Consultant Agreement -  
YMCA-Expanded  
Learning Opportunities  
Program- Sulphur  
Springs Community  
School, and Valley View  
Community School*  
DeFigueiredo-Aye  
Weinstein-Aye  
Chase-Aye  
MacDonald-Aye  
Jellings-Aye

Dr. Randall presented the Consultant Agreement for the YMCA Expanded Learning Opportunities Program, which includes the Sulphur Springs Community School and Valley View Community School, to the Board of Trustees. Dr. Randall shared that the YMCA Educational Services will provide homework support and enrichment through this program. Services will be available to students at Sulphur Springs Community School, Leona Cox Community School, and Valley View Community School for the 2025-2026 school year.

The motion was made by Mrs. Weinstein, seconded by Mrs. MacDonald, and passed 5-0 by voice vote to approve the Consultant Agreement - YMCA-Expanded Learning Opportunities Program- Sulphur Springs Community School, and Valley View Community School.

**Action Calendar,**  
*Approval of the Sulphur  
Springs Union School  
District Expanded  
Learning Opportunities  
Program Plan 2025-  
2028*  
DeFigueiredo-Aye  
Weinstein-Aye  
Chase-Aye  
MacDonald-Aye  
Jellings-Aye

Mrs. Vivian Fiss, Director of Curriculum and Instruction, presented the Sulphur Springs Union School District Expanded Learning Opportunities Program Plan for 2025-2028 to the Board of Trustees. She highlighted several changes that will expand the grant beyond our current needs, including the addition of a third vendor, the YMCA, and a restructuring of the existing vendors.

Mrs. Fiss shared that these changes will allow the District to support more families across all nine sites while utilizing the same staff. Mrs. Fiss noted that this expansion will help address the current waitlist of families in need. The District appreciates the support of RISE, Sunshine Day Camp, and the YMCA in enhancing the Expanded Learning Opportunities Program to ensure that we maintain high-quality services amid these changes and growth.

The motion was made by Mrs. Jellings, seconded by Mr. Chase, and passed 5-0 by voice vote to approve the Sulphur Springs Union School District Expanded Learning Opportunities Program Plan 2025-2028.

**Action Calendar,**  
*Rejection of All Bids for  
the Pinetree Community  
School Roofing Retrofit  
Project – Bid No. 2025-  
06-13*  
*DeFigueiredo-Aye*  
*Weinstein-Aye*  
*Chase-Aye*  
*MacDonald-Aye*  
*Jellings-Aye*

The motion was made by Mr. Chase, seconded by Mrs. MacDonald, and passed 5-0 by voice vote to approve the Rejection of All Bids for the Pinetree Community School Roofing Retrofit Project – Bid No. 2025-06-13.

**Action Calendar,**  
*Business Services  
Report #25-10*  
*DeFigueiredo-Aye*  
*Weinstein-Aye*  
*Chase-Aye*  
*MacDonald-Aye*  
*Jellings-Aye*

The motion was made by Mrs. Jellings, seconded by Mrs. MacDonald, and passed 5-0 by voice vote, to approve Business Services Report #25-10.

**Correspondence  
and Board  
Information**

Mrs. Jellings shared that she attended the Golden Oak Community School sixth-grade promotion ceremony, and it was a bittersweet experience. She expressed her emotions about her daughter, Eleanor, graduating from sixth grade and receiving the Wisest Owl award at Golden Oak Community School. Additionally, she attended the Leona Cox Preschool promotion ceremony, and described it as the cutest event she had ever attended. Mrs. Jellings wished everyone a wonderful summer.

Mrs. Weinstein shared her experiences from two recent events. First, she attended the sixth-grade promotion ceremony at Valley View Community School, where three students from the regional program were also in attendance. She found it heartwarming to see how included the students felt. There were two ceremonies held—one more structured and the other more relaxed—but both were enjoyable for the students, and she shared that they did a great job.

Mrs. Weinstein also attended the PTA End-of-Year Celebration with Dr. Kawaguchi. During this event, they honored several District Administrators: Heather Drew, Principal of Leona Cox Community School; Jenna Oikawa, Principal of Golden Oak Community School; Katie Palacios, Principal of Sulphur Springs Community School; and Veronica Mullen, Assistant Principal at Pinetree and Sulphur Springs Community Schools. All were recognized for their outstanding leadership, along with District parents and teachers.

Mrs. Weinstein shared that the CLASS Education Foundation hosted a Drum Circle event at Fair Oaks Ranch Community School. The celebration was festive and well-organized, featuring a drum circle and a variety of percussion instruments that Remo Drums raffled off. A student led the drum circle, highlighting the community aspect of the event. Mrs. Weinstein emphasized the importance of connecting parents from other school sites who came together at Fair Oaks Ranch Community School. She expressed interest in possibly organizing a similar event in the fall when the weather would be more favorable, suggesting that attendance could improve at that time. Mrs. Weinstein thanked the CLASS Education Foundation for the event.

Mrs. MacDonald shared that she had the pleasure of attending the Leona Cox Community School sixth-grade promotion ceremony, which was very emotional. She shared that the event marked the departure of Principal Heather Drew, who will become the Principal at Sulphur Springs Community School, and Amanda Parsons, who will become the Assistant Principal at Pinetree Community School. Mrs. MacDonald mentioned that she and Mrs. Cristina Fiock, Executive Director, Fiscal Services, enjoyed shaking hands with everyone at the ceremony.

Mrs. MacDonald also expressed her excitement about attending the Sulphur Springs Community School sixth-grade promotion ceremony next, which will take place outdoors on the new stage. She was pleased that the promotion ceremony at Leona Cox Community School was held indoors, allowing everyone to fit comfortably in the Multi-Purpose Room.

Mrs. MacDonald wished everyone a happy summer.

Mrs. MacDonald noted that she would not be in attendance at the next board meeting.

Mr. Chase shared that he attended the sixth-grade promotion ceremony at Canyon Springs Community School, and he found it to be a very exciting and joyful event. He expressed his enjoyment in witnessing the culmination of the students' hard work.

The Board shared their enthusiasm for the student speeches given during the ceremonies.

Mr. DeFigueiredo expressed appreciation to Julie McBride for the promotion ceremonies that she organized when she was a Principal at Fair Oaks Ranch Community School, noting that they are very well organized and perfectly balanced with a welcoming, homey feel. The events went beautifully with Principal Diane Diamond.

He shared a photo of Dr. Kawaguchi with Leona Cox Community School Principal Heather Drew, along with teachers Amanda Parsons and Nicole Acquaviva. Dr. Kawaguchi spoke about the 2025 California Distinguished Schools Awards Ceremony, highlighting that it was a wonderful event to attend and a great opportunity to celebrate Leona Cox Community School being recognized as a 2025 California Distinguished School.

Dr. Kawaguchi extended her gratitude to the District, remarking on what a fantastic year it has been, and mentioned that tomorrow is the last day of school.

Mr. DeFigueiredo gave a shout-out to the Maintenance and Operations Department for ensuring everything runs smoothly at the sites. He specifically thanked Mr. Ronaldo Lopez-Garcia, acknowledging the Board's appreciation for his leadership as there is a busy summer ahead.

ITEMS FOR THE June  
25, 2025, MEETING  
AT Sulphur Springs  
Union School  
District  
Administrative  
Offices

The Local Control and Accountability Plan, Budget, and Multi-Year Projections for the 2025-2026 school year will be recommended to the Board of Trustees for approval.

Closed Session  
DeFigueiredo-Aye  
Weinstein-Aye  
Chase-Aye  
MacDonald-Aye  
Jellings-Aye

The motion was made by Jellings, seconded by Mrs. Weinstein, and passed 5-0 by voice vote, to adjourn to Closed Session at 8:43 PM for discussion regarding:

With respect to every item of business to be discussed in Closed Session pursuant to Section 54957 (i.e., Personnel).

- Personnel:  
Public Employee Discipline/Dismissal/Release: Government Code Section 54957

With respect to every item of business to be discussed in Closed Session pursuant to Section 54957.8 (i.e., property negotiations).

- Property Negotiations

With respect to every item of business to be discussed in Closed Session pursuant to Section 54956.9 (i.e., potential litigation).

- Potential Litigation

With respect to every item of business to be discussed in Closed Session pursuant to Section 54957.6 (i.e., labor negotiations)

- Labor Negotiations

**Adjournment**  
*DeFigueiredo-Aye*  
*Weinstein-Aye*  
*Chase-Aye*  
*MacDonald-Aye*  
*Jellings-Aye*

The motion was made by Mrs. Jellings, seconded by Mrs. MacDonald, and passed 5-0 by voice vote, to adjourn the Board Meeting at 10:47 PM.

June 25, 2025

  
Mr. Denis DeFigueiredo, President

  
Mrs. Shelley Weinstein, Clerk