

# SULPHUR SPRINGS UNION SCHOOL DISTRICT

## Regular Meeting of the Governing Board

August 9, 2023

### MINUTES

#### Meeting Location:

Sulphur Springs Union School District  
27000 Weyerhaeuser Way  
Santa Clarita, CA 91351

#### STAFF PRESENT:

Dr. Catherine Kawaguchi, Superintendent  
Dr. Joshua Randall, Deputy Superintendent, Business Services  
Dr. Jezelle Fullwood, Assistant Superintendent, Educational Services  
Dr. Jay Greenlinger, Assistant Superintendent, Personnel/Pupil Services  
Ms. Nancy Raygoza, District Executive Secretary

#### TRUSTEES PRESENT:

Mrs. Shelley Weinstein, President  
Mrs. Paola Jellings, Clerk  
Mr. Ken Chase, Member  
Mr. Denis DeFigueiredo, Member  
Mrs. Lori MacDonald, Member

#### **Call to Order, Roll Call**

Mrs. Weinstein called the Regular Meeting to order at 7:02 PM and noted the roll.

#### **Pledge of Allegiance**

Dr. Eric Guerrero, Director of Personnel/Pupil Services led the Pledge of Allegiance.

#### **Approval of Agenda,**

*Weinstein-Aye  
Jellings-Aye  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Aye*

The motion was made by Mr. DeFigueiredo, seconded by Mrs. Jellings, and passed 5-0 by voice vote to approve the Agenda.

#### **Approval of Regular Minutes, July 19, 2023**

*Weinstein-Aye  
Jellings-Abstain  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Aye*

The motion was made by Mr. Chase, seconded by Mr. DeFigueiredo, and passed 4-0-1 by voice vote with one abstention to approve the Minutes of the July 19, 2023, Regular Board Meeting.

#### **Hearing Session, Advance Request(s) to Address the Board**

Mrs. Weinstein asked if any advanced requests to address the Board had been received. There were no advanced requests to address the Board.

#### **Hearing Session, Comments and/or Questions Regarding Agenda Items**

Mrs. Weinstein asked if there were any comments or questions regarding agenda items. There were no comments or questions regarding agenda items.

#### **Consent Calendar,**

*Weinstein-Aye  
Jellings-Aye  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Aye*

The motion was made by Mrs. Jellings, seconded by Mr. Chase, and passed 5-0 by voice vote to approve the Consent Calendar, as follows:

- Conference Action Report #23-13
- Field Trip Action Report N/A
- Gift Action Report #23-13
- Personnel Action Report #23-13
- PRIDE Learning Company Consultant Agreement 23/24
- William S. Hart Counseling Agreement 23-24

- LINKS Interpreting Service Agreement 23-24
- LACOE SMAA Contract amendment (23-24)
- Therapy In Action NPA Student ISAs for 23-24
- Canela Contract 2023-24
- Consultant Agreement - School Portraits by Adams Photography - Mitchell Community School
- Consultant Agreement - The Flippen Group DBA Capturing Kids' Hearts - Fair Oaks Ranch Community School
- Consultant Agreement - The Flippen Group DBA Capturing Kids' Hearts - Mint Canyon Community School
- Consultant Agreement - Cultivating Creative Minds - Sulphur Springs Union School District
- Consultant Agreement - Brandon Valerino - Sulphur Springs Union School District
- Inter-SELPA Fiscal Agreement - Palmdale (2023-24)
- Resolution R-23-48 Authorization for Interfund Transfers for 2022-23
- Agreement with American Fidelity for 125 Flexible Spending Plan Administration
- School Year Calendar 2023-2024
- Establish Dates, Hours, and Place(s) for the Board Meetings of the Governing Board, 2023-24
- Adoption of Facilities Implementation Plan

**Action Calendar,**  
*Acceptance of the Los Angeles County Arts Ed Collective Grant*  
 Weinstein-Aye  
 Jellings-Aye  
 Chase-Aye  
 DeFigueiredo-Aye  
 MacDonald-Aye

Dr. Fullwood presented to the Board of Trustees the Los Angeles County Arts Ed Collective Grant agreement. Dr. Fullwood shared that the District petitioned and received an Arts Advancement Grant through the Los Angeles County Arts Ed Collective to provide visual and performing arts opportunities to all TK-6th grade students. Acceptance of this grant and contract approval will complete the requirements for the District to receive \$21,900 for this supplemental arts program. The motion was made by Mrs. MacDonald, seconded by Mrs. Jellings, and passed 5-0 by voice vote to accept the Los Angeles County Arts Ed Collective Grant.

**Action Calendar,**  
*Update: Safe Return to In-Person Instruction and Continuity of Services Plan and COVID-19 Prevention Program*  
 Weinstein-Aye  
 Jellings-Aye  
 Chase-Aye  
 DeFigueiredo-Aye  
 MacDonald-Aye

Dr. Kawaguchi presented to the Board of Trustees an update to the Safe Return to In-Person Instruction and Continuity of Services Plan and COVID-19 Prevention Program. Dr. Kawaguchi shared that the District has continued to comply with all the health and safety requirements to open schools as mandated by the California Department of Public Health (CDPH) and the Los Angeles County Department of Public Health (LACDPH) since August 2020. The Safe Return to In-Person Instruction and Continuity of Services Plan and COVID-19 Prevention Program has been updated every six months since August 5, 2020. The Plan meets the requirements of the American Rescue Plan Act, signed into law in March 11, 2021, and Interim Final Requirements from the U.S. Department of Education as of April 22, 2021. The update to the Safe Return to In-Person Instruction and Continuity of Services Plan and COVID-19 Prevention Program for the 23/24 school year, has updated Addendums from LACDPH. Dr. Randall shared information with the Board of Trustees about the COVID-19 Exposure Management Plan Guidance in TK-12 Schools.

The motion was made by Mr. DeFigueiredo, seconded by Mrs. Jellings, and passed 5-0 by voice vote to approve the Update: Safe Return to In-Person Instruction and Continuity of Services Plan and COVID-19 Prevention Program.

**Action Calendar,**  
*Election of Delegate and Alternate to the Los Angeles County School Trustees Association*  
 Weinstein-Aye  
 Jellings-Aye  
 Chase-Aye  
 DeFigueiredo-Aye

Mrs. Weinstein shared with the Trustees that at the July 20, 2022, Board Meeting, she was elected as the Delegate, and Trustee Ken Chase was the Alternate. At the December 14, 2022, Board Meeting, Trustee Denis DeFigueiredo was elected as the Delegate, and Trustee Lori MacDonald as the Alternate. Mrs. Weinstein stated that moving forward the Election of Delegate and Alternate to the Los Angeles County School Trustees Association would be held during the beginning of the school year and not again during the December annual elections.

The motion was made by Mr. Chase, seconded Mrs. Jellings, and passed 5-0 by voice vote to elect Trustee Denis DeFigueiredo was elected as the Delegate, and Trustee Lori MacDonald as the Alternate.

**Action Calendar,**  
*Resolution R-23-49 Board  
Member Paola Jellings,  
Compensation  
Weinstein-Aye  
Jellings-Abstain  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Aye*

The motion was made by Mr. DeFigueiredo, seconded by Mr. Chase, and passed 4-0-1 by voice vote with one abstention to approve the Resolution R-23-49 Board Member Paola Jellings, Compensation.

**Action Calendar,**  
*Business Services Report  
#23-13  
Weinstein-Aye  
Jellings-Aye  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Aye*

The motion was made by Mr. Chase, seconded by Mrs. Jellings, and passed 5-0 by voice vote to approve the Business Services Report #23-13.

**Correspondence and  
Board Information**

Mrs. MacDonald shared that tomorrow is a big and exciting day, not only is it Mr. Logan Scott, District Purchasing Technician's birthday, but it is the official start of the new school year with our students going back to school and/or starting their first school year. She asked that everyone be safe during the morning drop off and afternoon pickup. She shared that she hopes all of the District trainings went well, and that everyone's classrooms are glorious and ready. She shared that she had a good relaxing summer with her family.

Mr. DeFigueiredo echoed Mrs. MacDonald's comments about the first day of school. He shared that he enjoyed the Welcome Back activities, and he hopes everyone has felt welcomed. He shared that the District has done a lot of work to prepare for the new school year.

Mr. Chase echoed Mrs. MacDonald's comments about the first day of school as well and wished everyone a successful year.

Mrs. Jellings wishes everyone good luck and a great school year.

Mrs. Weinstein echoes comments of fellow Trustees. She shared that the Management Welcome Back Breakfast was great and inspiring. She shared that she enjoyed the New Teacher Orientation.

The CLASS Education Foundation Everyday Heroes Event date has been changed to October 13, 2023. The event will be held at:

- College of the Canyons: Canyon Country Campus - Takeda Center.  
17200 Sierra Highway  
Santa Clarita, CA 91351

**Items for the August  
23, 2023 Meeting at  
the District  
Administrative Office**

Staff will provide a Department Update to the Board of Trustees.

**Closed Session**

*Weinstein-Aye  
Jellings-Aye  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Aye*

The motion was made by Mr. DeFigueiredo, seconded by Mr. Chase and passed 5-0 by voice vote to adjourn to Closed Session at 7:33 PM for discussion regarding:

With respect to every item of business to be discussed in Closed Session pursuant to Section 54956.9 (i.e., potential litigation).

- Potential Litigation:  
CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION  
Government Code sections 54954.5 (c) and 54956.9 (d)(1): 1 Case:  
OAH Case No. 2023051003

With respect to every item of business to be discussed in Closed Session pursuant to Section 54957 (i.e., Personnel).

- Personnel: Public Employee Discipline/Dismissal/Release: Government Code Section 54957

**Reconvene to Open Session**

*Weinstein-Aye  
Jellings-Aye  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Aye*

The motion was made by Mr. Chase, seconded by Mrs. Jellings, and passed 5-0 by voice vote to reconvene to Open Session at 7:42 PM.

**Report of Closed Session**

The Board voted by a vote of 5-0 to accept the settlement offer of the student in the case named Student v. Sulphur Springs Union School District, OAH Case No. 2023051003. The District will pay a total of \$39,600.00 to settle this case.

Names of members in favor:

Mr. DeFigueiredo, Mr. Chase, Mrs. Weinstein, Mrs. MacDonald, Mrs. Jellings

**Reconvene to Closed Session,**

*Weinstein-Aye  
Jellings-Aye  
Chase-Aye  
DeFigueiredo-Aye  
MacDonald-Aye*

The motion was made by Mr. DeFigueiredo, seconded by Mrs. MacDonald, and passed 5-0 by voice vote to reconvene to Closed Session at 7:43 PM.

With respect to every item of business to be discussed in Closed Session pursuant to Section 54957.8 (i.e., property negotiations).

- Property Negotiations:  
CONFERENCE WITH REAL PROPERTY NEGOTIATORS pursuant to Section 54956.8 of the Government Code:  
Property: Proposed Skyline Ranch school site as identified by Tri Pointe, Developer  
Agency negotiator: Dr. Catherine Kawaguchi, Superintendent; Yuri Calderon, MillerCalderon, Inc.; Michael Toy, Parker & Covert, LLP; Anthony J. Barron, Nixon Peabody LLP.  
Negotiating parties: Skyline Ranch Developer, TriPointe  
Under negotiation: Conditions, price and Terms of Payment

With respect to every item of business to be discussed in Closed Session pursuant to Section 54956.9 (i.e., potential litigation).

- Potential Litigation

With respect to every item of business to be discussed in Closed Session pursuant to Section 54957.6 (i.e., labor negotiations)

- Labor Negotiations

With respect to every item of business to be discussed in Closed Session pursuant to Section 54957 (i.e., Personnel).

- Personnel:

Superintendent Evaluation: Government Code Section 54957

**Adjournment**

*Weinstein-Aye*

*Jellings-Aye*

*Chase-Aye*

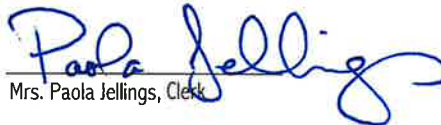
*DeFigueiredo-Aye*

*MacDonald-Aye*

The motion was made by Mr. DeFigueiredo, seconded by Mrs. Jellings, and passed 5-0 by voice vote to adjourn the Board Meeting at 10:41 PM.

August 23, 2023

  
Mrs. Shelley Weinstein, President

  
Mrs. Paola Jellings, Clerk