

SULPHUR SPRINGS UNION SCHOOL DISTRICT

Regular Meeting of the Governing Board

September 11, 2024

MINUTES

Meeting Location:

Sulphur Springs Union School District
27000 Weyerhaeuser Way
Santa Clarita, CA 91351

STAFF PRESENT:

Dr. Catherine Kawaguchi, Superintendent
Dr. Joshua Randall, Deputy Superintendent, Business Services
Dr. Jay Greenlinger, Assistant Superintendent, Personnel/Pupil Services
Mrs. Julie McBride, Assistant Superintendent, Educational Services
Ms. Nancy Raygoza, District Executive Secretary

TRUSTEES PRESENT:

Mr. Ken Chase, President
Mrs. Paola Jellings, Clerk
Mrs. Lori MacDonald, Member
Mrs. Shelley Weinstein, Member

TRUSTEES ABSENT:

Mr. Denis DeFigueiredo, Member

Call to Order, Roll Call

Mr. Chase called the Regular Meeting to order at 7:04 PM and noted that Board Member, Mr. Denis DeFigueiredo would not be joining the meeting.

Pledge of Allegiance

Dr. Eric Guerrero, Director of Personnel/Pupil Services, led the Pledge of Allegiance.

Approval of Agenda,

*Chase-Aye
Jellings-Aye
DeFigueiredo-Absent
MacDonald-Aye
Weinstein-Aye*

Mr. Chase recommended a change to the agenda with Action Calendar Item A. Approval of TELACU Construction Management Services for a New School in the Skyline Community to follow Conference Calendar Item A. Sulphur Springs Union School District Architectural Pool Update.

The motion was made by Mrs. Weinstein, seconded by Mrs. Jellings and passed 4-0 by voice vote to approve the Agenda with the recommended change.

APPROVAL OF MINUTES of the August 28, 2024 REGULAR MEETING

*Chase-Aye
Jellings-Aye
DeFigueiredo-Absent
MacDonald-Aye
Weinstein-Aye*

The motion was made by Mrs. Jellings, seconded by Mrs. MacDonald, and passed 4-0 by voice vote to approve the Minutes of the August 28, 2024 Regular Board Meeting.

Hearing Session, Resolution R-24-52: Sufficiency of Instructional Materials

Mr. Chase opened a Public Hearing Session to hear comments and respond to questions regarding Resolution R-24-52: Sufficiency of Instructional Materials. As there were no written or verbal comments or questions, the Public Hearing was closed at 7:11 PM.

Hearing Session, Advance Request(s) to Address the Board

Mr. Chase asked if any advanced requests to address the Board had been received. There was one request to address the Board.

Hearing Session, Comments and/or Questions Regarding Agenda Items

Mr. Chase asked if there were any comments or questions regarding agenda items. There were no comments or questions regarding agenda items.

Consent Calendar,
Chase-Aye
Jellings-Aye
DeFigueiredo-Absent
MacDonald-Aye
Weinstein-Aye

The motion was made by Mrs. Weinstein, seconded by Mrs. MacDonald, and passed 4-0 by voice vote to approve the Consent Calendar, as follows:

- Conference Action Report #24-15
- Field Trip Action Report N/A
- Gift Action Report #24-15
- Personnel Action Report #24-15
- 2Teach Global Consult Services
- Consultant Agreement - Mobile Ed Productions, Inc. - Fair Oaks Ranch Community School
- Contract Between the Los Angeles County Office of Education and the Sulphur Springs Union School District
- Inter-SELPA Fiscal Agreement - Palmdale (2024-25)
- Memorandum of Understanding with William S. Hart Union High School District for Field Trip Transportation
- Approval of Change Order No. 1 to Contract for Project No. 2024-06-05 MC between Sulphur Springs Union School District and NV5 for Materials Testing and Inspection Services for the Mint Canyon Community School Existing Modular Buildings Closeout
- Request for a Home Teacher #111995
- Consultant Agreement - The Flippen Group dba Capturing Kids' Hearts - Golden Oak Community School

Conference Calendar,
Sulphur Springs Union School District Architectural Pool Update

Dr. Joshua Randall, Deputy Superintendent of Business Services, welcomed Mr. Daniel Clem, TELACU Construction Management Vice President, to provide an update to the Board of Trustees on the selection process for a District Architectural Pool. Mr. Clem presented Procurement to Establish a Pool of Qualified Architect of Record Firms. Mr. Clem shared with the Board of Trustees the purpose of establishing a pool of Architects of Record, the selection process, why the firms chosen were selected, next steps, and procedures. The Board of Trustees gave direction to staff to bring the Architectural contracts to the next Board meeting for consideration.

Action Calendar,
Approval of TELACU Construction Management Services for a New School in the Skyline Community
Chase-Aye
Jellings-Aye
DeFigueiredo-Absent
MacDonald-Aye
Weinstein-Aye

Dr. Randall recommended to the Board of Trustees for TELACU to provide their expertise and experience in overseeing the construction of the new school in the Skyline community. Mr. Daniel Clem, TELACU Construction Management Vice President, shared that TELACU would provide services from preconstruction services through project closeout and DSA certification.

The motion was made by Mrs. MacDonald, seconded by Mrs. Jellings, and passed 4-0 by voice vote to approve the proposal allowing TELACU to provide construction management services in the construction of the new school in the Skyline community.

Staff will bring the Construction Management Services Agreement to the next Board meeting.

Conference Calendar,
Attention2Attendance Update

Dr. Eric Guerrero, Director of Personnel/Pupil Services, introduced Ms. Brenda Tapp, Senior Customer Success Manager from School Status, formerly Attention2Attendance or A2A. Ms. Tapp provided an update on 2023-24 attendance data for the District and congratulated the District on the incredible improvement from year to year with chronic absenteeism rates improving. Ms. Tapp shared that the District saw more significant improvement in chronic absenteeism as a partner than districts without the partnership with A2A. The nationwide chronic absenteeism rate of improvement and change from 21-22 to 22-23 improved by 8.5 percent, and the District improved by 22 percent. Dr. Guerrero shared with the Board of Trustees that it is an all-hands-on-deck approach within the District with the partnership with School Status and the efforts and involvement of Principals, Teachers, Social Workers, and District families.

The Board of Trustees, and Dr. Kawaguchi thanked Dr. Guerrero, Principals, Teachers, Social Workers, and families for all working together to get students to school daily and on time.

**Conference
Calendar,**

*Update: English
Language Arts /
English Language
Development Adoption
for 2025-2026 School
Year*

Mrs. Julie McBride, Assistant Superintendent of Educational Services, provided the Board of Trustees with an update regarding the English Language Arts / English Language Development Instructional Materials adoption process for the 2025-2026 school year. Ms. McBride shared that all teachers will be receiving new English Language Arts materials for students, and she thanked the teachers for being part of the pilot process.

Action Calendar,

*Resolution R-24-52:
Sufficiency of
Instructional Materials
Chase-Aye
Jellings-Aye
DeFigueiredo-Absent
MacDonald-Aye
Weinstein-Aye*

Mrs. McBride shared with the Board of Trustees that each year, within the first eight weeks of school, a district must approve that there are sufficient textbooks for each child in the four core subject areas (English Language Arts, Math, Science, and History/Social Sciences) related to compliance with Education Code 60119. The District has provided sufficient textbooks for each child in the four core subject areas (English Language Arts, Math, Science, and History/Social Science) for the 2024-2025 school year.

The motion was made by Mrs. Jellings, seconded by Mrs. Weinstein, and passed 4-0 by voice vote to approve the Resolution R-24-52: Sufficiency of Instructional Materials.

Action Calendar,

*Resolution R-24-50
Unaudited Actuals
Financial Report as of
June 30, 2024
Chase-Aye
Jellings-Aye
DeFigueiredo-Absent
MacDonald-Aye
Weinstein-Aye*

Dr. Randall, Deputy Superintendent, Business Services and Mrs. Cristina Fiock, Executive Director of Fiscal Services presented Resolution R-24-50 and the Unaudited Actuals Financial Report, as of June 30, 2024.

The motion was made by Mrs. Jellings, seconded by Mrs. MacDonald, and passed 4-0 by voice vote to approve Resolution R-24-50 Unaudited Actuals Financial Report as of June 30, 2024.

Action Calendar,

*Resolution R-24-51:
Adoption of the GANN
Limit
Chase-Aye
Jellings-Aye
DeFigueiredo-Absent
MacDonald-Aye
Weinstein-Aye*

Dr. Randall presented the revised GANN limit for the 2023-2024 fiscal year and a projected limit for the 2024-2025 fiscal year and Resolution R-24-51: Adoption of the GANN Limit to the Board of Trustees.

The motion was made by Mrs. MacDonald, seconded by Mrs. Weinstein, and passed 4-0 by voice vote to approve the Resolution R-24-51: Adoption of the GANN Limit.

Action Calendar,

*Memorandum of
Understanding
between Sulphur
Springs Union School
District and Sulphur
Springs District
Teachers Association
Regarding
Mild/Moderate Special
Education Teachers
Chase-Aye
Jellings-Aye
DeFigueiredo-Absent
MacDonald-Aye
Weinstein-Aye*

Dr. Jay Greenlinger, Assistant Superintendent, Personnel/Pupil Services, presented the Memorandum of Understanding between Sulphur Springs Union School District and Sulphur Springs District Teachers Association regarding Mild/Moderate Special Education Teachers to the Board of Trustees. He shared that the District needs three Mild/Moderate Special Education Teachers, and due to the difficulty finding them, the District requests a signing bonus.

The motion was made by Mrs. Weinstein, seconded by Mrs. MacDonald, and passed 4-0 by voice vote to approve the Memorandum of Understanding between Sulphur Springs Union School District and Sulphur Springs District Teachers Association Regarding Mild/Moderate Special Education Teachers.

Action Calendar,
*Approval of the
Sulphur Springs Union
School District
Expanded Learning
Opportunities
Program Plan 2024-
2027
Chase-Aye
Jellings-Aye
DeFigueiredo-Absent
MacDonald-Aye
Weinstein-Aye*

The Expanded Learning Opportunities Program (ELO-P) funds the after-school and summer enrichment programs for transitional kindergarten through sixth grade throughout the District. Mrs. Vivian Fiss, Director of Curriculum and Instruction, presented the 2024-2027 ELO-P Plan to the Board of Trustees for approval. Mrs. Fiss shared the various standards covered in the Expanded Learning Opportunities Program plan, implementation, enrichment activities, and partnerships. She shared that the program is now at all nine sites, with the ASES program running concurrently with the Expanded Learning Opportunities Program at Mint Canyon and Canyon Springs Community Schools.

The motion was made by Mrs. Jellings, seconded by Mrs. Weinstein, and passed 4-0 by voice vote to approve the Sulphur Springs Union School District Expanded Learning Opportunities Program Plan 2024-2027.

Action Calendar,
*Business Services
Report #24-15
Chase-Aye
Jellings-Aye
DeFigueiredo-Absent
MacDonald-Aye
Weinstein-Aye*

The motion was made by Mrs. Jellings, seconded by Mrs. MacDonald, and passed 4-0 by voice vote to approve the Business Services Report #24-15.

**Correspondence
and Board
Information**

Mrs. Weinstein shared that she was grateful to have participated in the panel for the architect interviews. She thought it was fascinating. She shared that the architects selected have experience working with education and knowledge of the business, as well as working with DSA. Mrs. Weinstein shared that she heard great things about Back-to-School Night, and she thanked the teachers.

Mrs. MacDonald had no comments. She asked if the District's air conditioning was working and whether there were any issues at the school sites.

Dr. Randall shared that, the Maintenance and Operations team worked to keep the Heating, Ventilation, and Air Conditioning systems working and everyone cool.

Mrs. Jellings shared that Back-to-School Night was fantastic and that she loved it. She said the School Day Cafe was the best. She enjoyed the food, and she bought a spirit wear shirt from the PTA. She shared that Open House and Back-to-school nights are the best nights.

Mr. Chase shared that the Santa Clarita Valley Trustees meeting will be held September 30th at Bowman High School and William S. Hart Union High School District office.

**ITEMS FOR THE
September 25,
2024 MEETING AT
District
Administrative
Offices**

Educational Services will provide the Board of Trustees with an update regarding the 2024 state testing results from the California Assessment of Student Performance and Progress (CAASPP) for students in grades 3 through 6.

Closed Session
*Chase-Aye
Jellings-Aye
DeFigueiredo-Absent
MacDonald-Aye
Weinstein-Aye*

The motion was made by Mrs. Weinstein, seconded by Mrs. Jellings, and passed 4-0 by voice vote to adjourn to Closed Session at 8:40 PM for discussion regarding:

With respect to every item of business to be discussed in Closed Session pursuant to Section 54957 (i.e., Personnel).

- Personnel:
Public Employee Discipline/Dismissal/Release: Government Code Section 54957

With respect to every item of business to be discussed in Closed Session pursuant to Section 54957.6 (i.e., labor negotiations)

- Labor Negotiations

With respect to every item of business to be discussed in Closed Session pursuant to Section 54957.8 (i.e., property negotiations).

- Property Negotiations

With respect to every item of business to be discussed in Closed Session pursuant to Section 54956.9 (i.e., potential litigation).

- Potential Litigation

Adjournment

Chase-Aye

Jellings-Aye


DeFigueiredo-Absent

MacDonald-Aye

Weinstein-Aye

The motion was made by Mrs. Weinstein, seconded by Mrs. MacDonald, and passed 4-0 by voice vote to adjourn the Board Meeting at 10:12 PM.

September 25, 2024


Mr. Ken Chase, President


Mrs. Paola Jellings, Clerk